



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

CID-2026-207

To : **Assistant Schools Division Superintendent
CID & SGOD Chiefs
Public Schools District Supervisors
Education Program Supervisors
All School Principals
All Teachers
All Others Concerned**

Subject : **DESIGNATION OF THE DIVISION FOCAL PERSON FOR THE
IMPLEMENTATION OF THE AI READY ASEAN TRAINING PROGRAM**

Date : May 21, 2026

In reference to Regional Memorandum HRDD-2026-056 titled “**Designated Focal Persons in the Implementation of AI Ready ASEAN Training**,” this Office hereby designates **Dr. Ivy F. Solano, Education Program Supervisor**, as the **Division Focal Person** for the implementation of the **AI Ready ASEAN Training Program** in the Schools Division of Digos City.

As Division Focal Person, Dr. Solano shall serve as the primary point of contact of the Division on matters related to the implementation, coordination, and monitoring of the AI Ready ASEAN Training Program. She shall also assist in facilitating communication with the Regional Office, the National Educators Academy of the Philippines, and the Local Implementing Partner, Limitless Lab.

Specifically, the Division Focal Person shall perform the following functions:

- a. serve as the main contact person and technical lead for AI-related matters within the Division;
- b. provide technical expertise on AI tool implementation, basic troubleshooting, and training-related concerns;
- c. coordinate with the Regional Office, NEAP, and Limitless Lab regarding program implementation, schedules, participation, and reporting requirements;
- d. facilitate the dissemination of relevant information, advisories, registration details, and training updates to concerned schools and personnel;
- e. oversee compliance with AI-related policies, ethical use guidelines, and responsible implementation of AI tools in education;
- f. monitor the participation and engagement of identified personnel in the AI Ready ASEAN Training Program;
- g. consolidate and submit required reports, feedback, issues, and concerns related to AI training implementation; and
- h. recommend appropriate technical assistance, capacity-building activities, or follow-through mechanisms to support the responsible and effective use of AI in teaching, learning, and administrative processes.

All concerned personnel are enjoined to extend the necessary support and cooperation to the designated Division Focal Person to ensure the smooth and effective implementation of the AI Ready ASEAN Training Program in the Division.

For queries and coordination, concerned personnel may communicate with the Curriculum Implementation Division through Dr. Ivy F. Solano.

Immediate dissemination of this Memorandum is desired.

M. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent *M*

Enclosed: As stated.

CID/ifs

DepEd Schools Division of Digos City
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BY: *[Signature]*

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Republic of the Philippines
Department of Education
DAVAO REGION

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March 9, 2026

REGIONAL MEMORANDUM
HRDD-2026-056

DESIGNATED FOCAL PERSONS IN THE IMPLEMENTATION OF
AI READY ASEAN TRAINING

To: Assistant Regional Director
Schools Division Superintendents

1. This has reference to the advisory dated March 3, 2026. The National Educators Academy of the Philippines respectfully requests the Schools Division Offices to designate a focal person in the implementation of the AI Ready ASEAN training program. The designated focal person shall serve as the primary point of contact and shall assist in facilitating communication and coordinate with the Regional Office and Local Implementing Partner, Limitless Lab.
2. The focal person may register via tinyurl.com/AIReadyASEANFocalRegistration. Relevant details and other information are found in the enclosures.
3. For queries, email hrddneapro11@gmail.com.
4. Immediate dissemination of this Memorandum is directed.

ALLAN G. FARNAZO
Director IV

Encl.: As stated
ROH3/glv

DEPARTMENT OF EDUCATION RO
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RELEASED

By: _____
Date: _____ Time: MARCH 17, 2026
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Republika ng Pilipinas

Department of Education
NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

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ADVISORY
March 3, 2026

Designation and Provision of Focal Persons for the National Rollout of the Artificial Intelligence Ready ASEAN Philippines Initiative

In reference to Memorandum OM-OASSM-2025-11-053 dated November 26, 2025, and the advisory issued on January 22, 2026, regarding the National Rollout of the Artificial Intelligence Ready ASEAN Philippines initiative, the National Educators Academy of the Philippines (NEAP) hereby requests all concerned Schools Division Offices (SD Os) listed in Enclosure 1 to designate and provide their respective focal persons to ensure the successful coordination of the program.

These focal persons are essential for managing the participation of teachers and coordinating with the Local Implementer Partners (LIPs) identified in Enclosure 2. Once designated, focal persons must register through the following link: tinyurl.com/AIReadyASEANFocalRegistration.

For further details or clarifications, you may reach out to the Office of the Assistant Secretary for Strategic Management (OASSM) via email at oassm@deped.gov.ph or through phone at (02) 8638-4044.

For information, guidance and compliance.

MICHAEL JOSEPH P. CABAUTAN
Director III
National Educators Academy of the Philippines



2nd Floor Mabini Building, DepEd Complex, Meralco Ave., Pasig City 1600
Telefax No.: (+632) 8638-8638
Email Address: neap.od@deped.gov.ph

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|----------------|-------------|------|--------|
| Doc. Ref. Code | PAWIM-F-026 | Rev | 00 |
| Effectivity | 09.20.21 | Page | 1 of 4 |



Enclosure 1. List of Regions and SDOs Without Submitted Focal Persons

National Rollout of the Artificial Intelligence Ready ASEAN
 List of Regions and SDOs Without Submitted Focal Persons
 (as of February 27, 2026)

| | |
|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| REGION I: ILOCOS REGION | SDO Ilocos Norte SDO Ilocos Sur SDO La Union SDO Laoag City SDO San Carlos |
| REGION III: CENTRAL REGION | <i>No SDOs submitted yet.</i> |
| REGION IV-A: CALABARZON | SDO Batangas Province SDO Cavite Province SDO Laguna Province SDO Queszon Province SDO Rizal Province SDO Antipolo City SDO Batangas City SDOD Binan City SDO Cavite City SDO Imus City SDO Lipa City SDO Lucena City SDO San Pablo City SDO Sto. Tomas City |
| REGION IV-B: MIMAROPA | SDO Marinduque SDO Occidental Mindoro SDO Oriental Mindoro SDO Palawan SDO Romblon SDO Calapan City |
| REGION V: BICOL REGION | SDO Catanduanes |
| REGION VII: CENTRAL VISAYAS | <i>No SDOs submitted yet.</i> |
| REGION VIII: EASTERN VISAYAS | SDO Eastern Samar SDO Leyte SDO Northern Samar SDO Samar (Western) SDO Southern Leyte SDO Baybay City SDO Borongan City SDO Calbayog City SDO Maasin City SDO Ormoc City SDO Tacloban City |
| REGION X: NORTHERN MINDANAO | <i>No SDOs submitted yet.</i> |
| REGION XI: DAVAO REGION | <i>No SDOs submitted yet.</i> |
| REGION XII: SOCCKARGEN | <i>No SDOs submitted yet.</i> |
| REGION XIII: CARAGA | SDO Surigao Del Sur SDO Surigao Del Norte |



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|-----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | SDO Bislig City SDO Butuan City |
| CORDILLERA ADMINISTRATIVE REGION | <i>No SDOs submitted yet.</i> |
| NEGROS ISLAND REGION (NIR) | SDO Tanjay City SDO Victorias City SDO Sagay City SDO Guhulngan City SDO Escalante City SDO Dumaguete City SDO Canlaon City SDO Bayawan City SDO Bais City SDO Siquijor |



Enclosure 2. Regional Distribution Per Local Implementer Partners (LIPs)

| Regions/Schools Division Office | Local Implementing Partners | Email Account/ Contact Number |
|---------------------------------------------------------|------------------------------------|------------------------------------------|
| Bangsamoro Autonomous Region in Muslim Mindanao (BARMM) | Limitless Lab | hello@limitlesslab.org 0961 449 3544 |
| Cordillera Administrative Region (CAR) | Break the Fake Movement | breakthefakeph@gmail.com 09774922656 |
| Negros Island Region (NIR) | Limitless Lab | hello@limitlesslab.org 0961 449 3544 |
| Region I - Ilocos Region | CyberGuardiansPH | cgph@cyberguardiansph.org 09988518189 |
| Region II - Cagayan Valley | AYO | info@aseanyouth.net 09672284388 |
| Region III - Central Luzon | CyberGuardiansPH | cgph@cyberguardiansph.org 09988518189 |
| Region IV-B- MIMAROPA (Southwestern Tagalog Region) | SmartCT | info@smrtct.org 09152728262 |
| Region IX - Zamboanga Peninsula | Break the Fake Movement | breakthefakeph@gmail.com 09774922656 |
| Region V - Bicol Region | Break the Fake Movement | breakthefakeph@gmail.com 09774922656 |
| Region VI- Western Visayas | AYO | info@aseanyouth.net 09672284388 |
| Region VII - Central Visayas | Limitless Lab | hello@limitlesslab.org 0961 449 3544 |
| Region VIII - Eastern Visayas | Break the Fake Movement | breakthefakeph@gmail.com 09774922656 |
| Region X - Northern Mindanao | SmartCT | info@smrtct.org 09152728262 |
| Region XI - Davao Region | Limitless Lab | hello@limitlesslab.org 0961 449 3544 |
| Region XII - SOCCSKSARGEN | SmartCT | info@smrtct.org 09152728262 |
| Region XIII - Caraga | AYO | info@aseanyouth.net 09672284388 |





Republika ng Pilipinas
Department of Education

OFFICE OF THE ASSISTANT SECRETARY FOR STRATEGIC MANAGEMENT

ADVISORY

January 22, 2026

This advisory is issued to announce the additional information for the National Roll Out of AI Ready ASEAN Philippines, as detailed during the **Online Briefing with the Regional and Schools Division Office Representative**, held last **January 19, 2026**, via **online modality**. During the Online Briefing, several concerns emerged that are pertinent to the national roll out of AI Ready ASEAN.

In this regard, please take note of the following technical and administrative guidance for the National Roll Out of the AI Ready ASEAN Philippines:

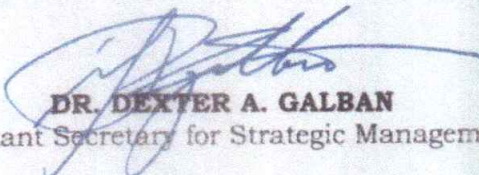
1. The Memorandum dated November 26, 2025, titled "Implementation of the AI Ready ASEAN Training in Select Schools Division Offices" will now serve as the official memorandum for the National Roll Out of AI Ready ASEAN Philippines **for all regions in the Philippines**.
2. The Target Number of Learners, Teachers, and Parents are estimates provided by our Local Implementing Partners. This number can and will be adjusted accordingly based on the declared master list of schools, as referred to in item 4.
3. The AI Ready ASEAN Philippines will be implemented to select Secondary Schools only, in the following order of preference:
 - a. Science High Schools
 - b. National High Schools
 - c. Regular High Schools
4. For easier and accurate reporting of Student, Teacher, and Parent Population per School, each Regional Office, with the support of their selected Schools Division Offices, will be tasked to fill out the Master List of Schools for the AI Ready ASEAN Philippines on or before **FRIDAY, 30 JANUARY 2026**. The Master List must include the following:
 - a. Name of School;
 - b. The Schools Division Office;
 - c. The Total Number of Learner;
 - d. The Learner Population with Gadget;
 - e. Total Number of Teachers;
 - f. Total Number of Parent;
 - g. If the School has Internet Connectivity accessible to Learners;
 - h. Number of Tablets in the School;

- i. Number of Computers and Laptops in the School;
5. The Official Directory of the Local Implementing Partners (Annex A: Official Directory of the Local Implementing Partners) is now revised to fully reflect the new Local Implementing Partners allocated per region and per Schools Division Office.
 6. The Office of the Assistant Secretary for Strategic Management created a List of Frequently Asked Questions to assist our Regional Office Focal Persons and Schools Division Office Focal Persons with their respective Roll Out. See Annex B: Frequently Asked Questions
 7. Local Implementing Partners will be conducting a pre-test and post-test for the National Roll Out to measure the efficiency of the program at the same time measure the growth of the participants.

Should you have any concerns or require further clarification, you may contact the Office of the Assistant Secretary for Strategic Management through email at oaasm@deped.gov.ph cc: joshua.cote@deped.gov.ph and marianne.bedana@deped.gov.ph or via telephone 8638-4044 and look for Mr. Joshua Cote or Ms. Marianne Bedaña.

Thank you!

Approved By:


DR. DEXTER A. GALBAN
Assistant Secretary for Strategic Management

{OASSM-JGC}



ANNEX A: OFFICIAL DIRECTORY OF THE LOCAL IMPLEMENTING PARTNERS

| Region | Local Implementing Partners | Contact Number | E-Mail Address |
|-----------------------------------------------|-----------------------------|----------------|--------------------------------------|
| National Capital Region (NCR) | | | |
| Caloocan City | SmartCT | 9610863625 | ayn@smartct.org |
| Las Piñas City | SmartCT | 9610863625 | ayn@smartct.org |
| Muntinlupa City | SmartCT | 9610863625 | ayn@smartct.org |
| Makati City | Limitless Lab | 9773910166 | vivien.naraga@limitlesslab.org |
| San Juan City | Limitless Lab | 9773910166 | vivien.naraga@limitlesslab.org |
| Mandaluyong City | Limitless Lab | 9773910166 | vivien.naraga@limitlesslab.org |
| Taguig City - Pateros | Limitless Lab | 9773910166 | vivien.naraga@limitlesslab.org |
| Manila | Break the Fake Movement | 09774922656 | paolomiguel@breakthefakemovement.com |
| Quezon City | Break the Fake Movement | 09774922656 | paolomiguel@breakthefakemovement.com |
| Parañaque City | Break the Fake Movement | 09774922656 | paolomiguel@breakthefakemovement.com |
| Marikina City | CyberGuardiansPH | 9988518189 | marian@cyberguardiansph.org |
| Navotas City | AYO | 9672284388 | lejay@aseanyouth.net |
| Valenzuela City | AYO | 9672284388 | lejay@aseanyouth.net |
| Malabon City | AYO | 9672284388 | lejay@aseanyouth.net |
| Pasig City | CyberGuardiansPH | 9988518189 | marian@cyberguardiansph.org |
| Pasay City | CyberGuardiansPH | 9988518189 | marian@cyberguardiansph.org |
| Cordillera Administrative Region (CAR) | | | |
| | Break the Fake Movement | 09774922656 | paolomiguel@breakthefakemovement.com |
| Region I – Ilocos Region | CyberGuardiansPH | 9988518189 | marian@cyberguardiansph.org |
| Region II – Cagayan Valley | AYO | 9672284388 | lejay@aseanyouth.net |
| Region III – Central Luzon | CyberGuardiansPH | 9988518189 | marian@cyberguardiansph.org |
| Region IV-A – CALABARZON | | | |
| Laguna | SmartCT | 9610863625 | ayn@smartct.org |
| Calamba City | SmartCT | 9610863625 | ayn@smartct.org |
| Sta. Rosa City | SmartCT | 9610863625 | ayn@smartct.org |
| Biñan City | SmartCT | 9610863625 | ayn@smartct.org |
| San Pedro City | SmartCT | 9610863625 | ayn@smartct.org |
| Cavite | CyberGuardiansPH | 9988518189 | marian@cyberguardiansph.org |
| Imus City | CyberGuardiansPH | 9988518189 | marian@cyberguardiansph.org |
| Dasmarinas City | CyberGuardiansPH | 9988518189 | marian@cyberguardiansph.org |
| General Trias City | CyberGuardiansPH | 9988518189 | marian@cyberguardiansph.org |

| | | | |
|----------------------------------------------------------------|-------------------------|-------------|--------------------------------------|
| Bacoor City | CyberGuardiansPH | 9988518189 | marian@cyberguardiansph.org |
| Batangas | AYO | 9672284388 | lejay@aseanyouth.net |
| Batangas City | AYO | 9672284388 | lejay@aseanyouth.net |
| Lipa City | AYO | 9672284388 | lejay@aseanyouth.net |
| Tanauan City | AYO | 9672284388 | lejay@aseanyouth.net |
| Sto. Tomas City | AYO | 9672284388 | lejay@aseanyouth.net |
| Quezon | Break the Fake Movement | 09774922656 | paolomiguel@breakthefakemovement.com |
| Lucena City | Break the Fake Movement | 09774922656 | paolomiguel@breakthefakemovement.com |
| Tayabas City | Break the Fake Movement | 09774922656 | paolomiguel@breakthefakemovement.com |
| Rizal | Break the Fake Movement | 09774922656 | paolomiguel@breakthefakemovement.com |
| Antipolo City | Limitless Lab | 9773910166 | vivien.naraga@limitlesslab.org |
| Cavite City | Limitless Lab | 9773910166 | vivien.naraga@limitlesslab.org |
| San Pablo City | Limitless Lab | 9773910166 | vivien.naraga@limitlesslab.org |
| Cabuyao City | Limitless Lab | 9773910166 | vivien.naraga@limitlesslab.org |
| Calaca City | Limitless Lab | 9773910166 | vivien.naraga@limitlesslab.org |
| Region IV-B - MIMAROPA (Southwestern Tagalog Region) | SmartCT | 9610863625 | ayn@smartct.org |
| Region V - Bicol Region | Break the Fake Movement | 09774922656 | paolomiguel@breakthefakemovement.com |
| Region VI - Western Visayas | AYO | 9672284388 | lejay@aseanyouth.net |
| Region VII - Central Visayas | Limitless Lab | 9773910166 | vivien.naraga@limitlesslab.org |
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| Region X - Northern Mindanao | SmartCT | 9610863625 | ayn@smartct.org |
| Region XI - Davao Region | Limitless Lab | 9773910166 | vivien.naraga@limitlesslab.org |
| Region XII - SOCCSKSARGEN | SmartCT | 9610863625 | ayn@smartct.org |
| Region XIII - Caraga | AYO | 9672284388 | lejay@aseanyouth.net |
| Bangsamoro Autonomous Region in Muslim Mindanao (BARMM) | Limitless Lab | 9773910166 | vivien.naraga@limitlesslab.org |

ANNEX B: FREQUENTLY ASKED QUESTIONS

Q: What is AI Ready ASEAN Philippines?

A: Brought to you by ASEAN Foundation and Google.org, AI Ready ASEAN Philippines serves as the nation's pilot AI Training Programs for Learners, Teachers, and Parents. The Program will run from January to May 2026 for free and will be facilitated by the Local Implementer partners (LIPs) and their master trainers.

Q: Who will be the main beneficiaries of AI Ready ASEAN Philippines?

A: AI Ready ASEAN Philippines' beneficiaries shall be all Learners from Grade 7 to Grade 12, Teachers, and Parents of our Secondary Learners.

Q: What will be the teaching language of the training?

A: The videos and modules are written and explained in English. However, the lesson plans and the presentations may be downloaded in Filipino.

Q: Will the AI Ready ASEAN Philippines Training Sessions be held fully virtual?

A: No, The AI Ready ASEAN Philippines Training Sessions' modality will be flexible and dependent on the school's condition. Our Local Implementing Partners will be the one to suggest the appropriate modality based on the schools' existing resources and conditions.

Q: Will participants be required to have their personal gadgets?

A: Ideally, yes. Participants can access the platform through their mobile phones, tablets, laptops, or computers.

Q: Will the participants be required to use an email account for the training?

A: Yes, all participants must have an email account. Students and teachers may use their DepEd email accounts. Parents without email accounts will be assisted by the Local Implementer Partners (LIPs).

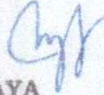



Republika ng Pilipinas
Department of Education

OFFICE OF THE ASSISTANT SECRETARY FOR STRATEGIC MANAGEMENT

MEMORANDUM
OM-OASSM-2025-11 - 053

TO : REGIONAL DIRECTORS

THRU :  **JOCELYN DR. ANDAYA**
*Regional Director, National Capital Region
concurrent Officer-in-Charge, Assistant Secretary for Operations*

FROM :  **DR. DEXTER A. GALBAN**
Assistant Secretary for Strategic Management

SUBJECT : **IMPLEMENTATION OF THE AI READY ASEAN TRAINING IN SELECT SCHOOLS DIVISION OFFICES**

DATE : **November 26, 2025**

I. BACKGROUND

The Department of Education, with the support of the Association of Southeast Asian Nations Foundation (ASEAN Foundation), will be launching the "Project AGAP.AI: The National Kick-Off of the DepEd AI Program" on January 9, 2026, at Quezon City Science High School. Project AGAP.AI serves as the Department's flagship initiative for advancing AI adoption in basic education to strengthen the integration and ethical use of Artificial Intelligence (AI) in education.

Simultaneously, the **National Training on AI** will be launched during the national kick-off. The training will be conducted through a 12-session AI training program and will cover the following:

1. **AI Fundamentals** – Introduction to AI, its types and applications in daily life, fundamentals of generative AI, and basics of AI development.
2. **AI Usage & Implementation** – AI prompting, content creation, and social media use; AI in combating misinformation; career opportunities in the AI era; and emerging AI trends.
3. **AI Ethics, Privacy & Security** – Responsible AI use, data privacy, AI safety, ethics in AI, and AI for social good in education and learning.



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Telephone Nos.: (02) 8638-4044
Email Address: naasm@deped.gov.ph | Website: www.deped.gov.ph

| Doc. Ref. Code | 06/14/2025 | Rev | 01 |
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| Effectivity | 03.23.23 | Page | 1 of 2 |



4. **Teaching About AI** – Training educators on AI fundamentals, developing AI trainers, adapting AI instruction for various audiences, and designing engaging learning experiences for AI literacy.

II. TARGET PARTICIPANTS

The project, to be implemented from **December 2025 to May 2026**, will initially reach **40 Schools Division Offices (SDOs)** across DepEd National Capital Region (NCR) and Region IV-A (CALABARZON). A **total of 1.5 million participants** will be engaged nationwide, composed of teachers, parents, and learners. Of this number, approximately **10% (150,000) will be parents, 20% (300,000) will be teachers, and 70% (1.05 million) will be learners.**

Participating SDOs span across the National Capital Region (NCR), Cordillera Administrative Region (CAR), and Regions I to XIII including the Negros Island Region (NIR) and Bangsamoro Autonomous Region in Muslim Mindanao (BARMM). To assist in the implementation of trainings, each region or SDO has an assigned Local Implementing Partners (LIPs). For your reference, the details of the LIPs are listed below:

| Head | Name of Organization |
|-----------------------------------------------------|--------------------------------------------|
| Senjaya Mulia, Founder | AYO Academy International Inc. (AYO) |
| Paolo Miguel M. Ordonio, Executive Director, | Break the Fake Movement (BTFM) |
| Sonia P. Soto, Executive Transition Committee Chair | CyberGuardiansPH Incorporated (CGPH) |
| Mary Joie Cruz, Executive Director | Limitless Lab Organization (Limitless Lab) |
| Kristel Anne R. Villanueva, Executive Director | SmartCitiesPH, Inc. (SmartCT) |

Attached in this Memorandum is the Breakdown of the Participants per Schools Division Office in NCR and Region IV-A. As to the remaining regions, we respectfully **request your assistance in designating SDOs that will participate in this training.** Kindly **designate a focal person from your good office** who will facilitate the coordination regarding this AI Ready ASEAN Training **by registering through this link: <https://tinyurl.com/aireadyasean>.**

The implementation of the AI-Ready ASEAN Training will not entail any additional cost implications for the department, as it requires no special expenses beyond the usual operating costs already allocated for schools.

For further questions, clarifications, and or inquiries, you may contact the Office of the Assistant Secretary for Strategic Management through email address oassm@deped.gov.ph or at telephone number (02) 8638-4044.

Thank you very much.

