



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM

CID-2026-219

TO : Assistant Schools Division Superintendent
CID and SGOD Chiefs
Education Program Supervisors
Public Schools District Supervisors
School Heads
All Others Concerned

Subject: **PARTICIPATION IN THE CONDUCT OF DEVELOPMENTAL ASSESSMENT TO LEARNERS WITH MANIFESTATION OF LEARNING DIFFICULTIES**

Date: June 9, 2026

In reference to the communication from the Schools Division Office of Davao del Sur, through Dr. Rovelyn M. Moreno, SNED Focal Person, this Office informs the field of the allocation of **one hundred (100) free slots** for learners from the Schools Division Office of Digos City in the **Conduct of Developmental Assessment to Learners with Manifestation of Learning Difficulties**.

The activity will be conducted on **June 8–13, 2026, from 8:00 AM to 5:00 PM**, at **Guihing Central Elementary School, Guihing, Hagonoy, Davao del Sur**. The developmental assessment shall be provided **free of charge** to the identified learners. Hence, no assessment fee shall be collected from the learners or their parents/guardians.

This activity is anchored on DepEd Order No. 44, s. 2021, otherwise known as the *Policy Guidelines on the Provision of Educational Programs and Services for Learners with Disabilities in the K to 12 Basic Education Program*. It aims to gather relevant information on the learners' current level of functioning, identify their strengths and learning needs, and provide baseline data for appropriate educational planning, intervention, and support services.

School Heads are hereby directed to coordinate with the Acting Division SNED Focal Person, Inda D. Nacua, in the identification and submission of names of learners with manifestation of learning difficulties who may benefit from the developmental assessment.

Identified learners shall be accompanied by their parents/guardians or authorized teachers during the scheduled assessment. Schools shall ensure proper coordination with parents/guardians regarding the schedule, venue, and other necessary arrangements.

Travel expenses of the identified learners and teachers shall be charged against the school MOOE or any available local funds, subject to the availability of funds and the usual accounting and auditing rules and regulations.

Service Credits shall be granted to teachers, while Compensatory Overtime Credits (COC) shall be provided to non-teaching personnel who will render services during the activity, in accordance with DepEd Order No. 13, s. 2024.

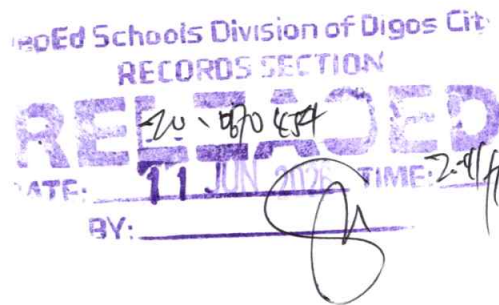


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The Division SNED Focal Person shall consolidate the list of identified learners and coordinate with the SDO Davao del Sur SNED Focal Person for the final schedule and other requirements relative to the conduct of the activity.

Immediate dissemination of this Memorandum is desired.

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent *ME*



Enclosed: As stated
CID/idn



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Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DAVAO DEL SUR

June 8, 2026

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent
Schools Division Office of Digos City
Digos City

Subject: Allocation of Slots for the Conduct of Developmental Assessment to Learners with Manifestation of Learning Difficulties

Ma'am:

This is to formally inform your good Office that the Schools Division Office of Davao del Sur, through the Special Needs Education Program, will conduct the **Developmental Assessment to Learners with Manifestation of Learning Difficulties on June 8-13, 2026, from 8:00 AM to 5:00 PM**, at **Guihing Central Elementary School**, Guihing, Hagonoy, Davao del Sur.

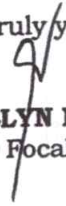
The said activity is anchored on the provisions of **DepEd Order No. 44, s. 2021**, or the Policy Guidelines on the Provision of Educational Programs and Services for Learners with Disabilities in the K to 12 Basic Education Program. It aims to gather relevant information on the learners' current level of functioning, identify their strengths and learning needs, and provide baseline data for appropriate educational planning and intervention.

In this regard, the SDO Davao del Sur is pleased to inform your Office that **one hundred (100) slots** shall be allotted **free of charge** for learners from the **Schools Division Office of Digos City** who may need developmental assessment. The participation of the identified learners shall greatly support early identification, proper profiling, and provision of appropriate learning support services.

For coordination purposes, the Digos City Division SNED Focal Person may directly coordinate with the undersigned regarding the list of learners, schedule, and other necessary arrangements for the smooth conduct of the activity.

We look forward to your favorable support and coordination on this undertaking.
Thank you very much.

Very truly yours,


ROVELYN M. MORENO, PhD
SNED Focal Person

Noted by:


LORENZO E. MENDOZA, CESO V
Schools Division Superintendent



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