



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2026- 224

To : Curriculum Implementation Division Chief
Public Schools District Supervisors
Education Program Supervisors
School Heads

Subject : **GUIDELINES ON THE UTILIZATION OF FUNDS FOR THE PRINTING AND ADMINISTRATION OF DIAGNOSTIC ASSESSMENTS**

Date : June 15, 2026

Pursuant to Regional Memorandum CLMD-2026-234 dated June 3, 2026, re: *Guidelines on the Utilization of Funds for the Printing and Administration of Diagnostic Assessments* pursuant to Memorandum DM-LS-2026-155, this Office hereby disseminates the said issuance for information and strict compliance of all concerned.

For strict compliance and guidance of all concerned, the following key provisions are hereby emphasized:

- **Fund Downloading:** This Office shall download funds to schools **on or before June 19, 2026**, to enable direct management of printing and distribution of assessment materials for **CRLA, Phil-IRI, and RMA**, and the conduct of orientation activities.
- **Procurement:** Schools are authorized to procure printing materials to produce assessment materials, which include manuals, teacher and learner booklets, test materials, and score sheets necessary for systematic administration.
- **Fund Utilization:** Utilization of funds shall strictly adhere to existing budgeting, accounting, auditing, and procurement rules and regulations.
- **Use of Balances:** Any excess amount or resulting balance may be utilized for related expenses that contribute to achieving the objectives of the ARAL Program, such as printing of supplementary materials, teaching-learning plans, and learner worksheets for intervention sessions.

All School Heads are hereby directed to ensure the following:

- Accurate and consistent administration of diagnostic assessments through the conduct of **orientation activities** for teachers/tutors.
-



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
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Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

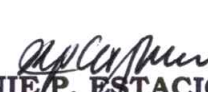
- Timely and cost-effective printing and reproduction of assessment materials.
- Submission of **Statement of Expenditures (SOEs)** to the Division Office through the Curriculum Implementation Division – Learning Resource Management Section (CID-LRMS) **on or before June 30, 2026**, or until the fund is fully utilized.

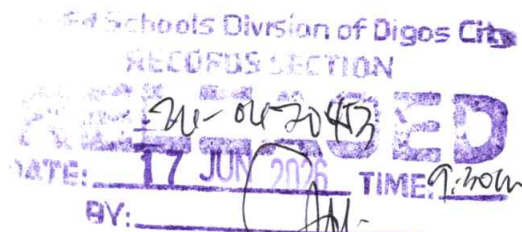
Monitoring of fund utilization and program implementation shall be conducted by the Curriculum Implementation Division and a consolidated Division Accomplishment Report shall be submitted to the Regional Office.

Immediate dissemination of and strict compliance with this Memorandum is directed.

For queries, contact the CID-LRMS at leilani.senires@deped.gov.ph.

For guidance and compliance.


MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent



Enclosed: As stated,
CID/LR/lts



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Republic of the Philippines
Department of Education
Region XI

SCHOOLS DIVISION OF DIGOS CITY

DISTRIBUTION LIST

School	Administration of Diagnostic Assessment	DATE:	Jun 15, 2026
Aplaya ES	39,964.00		
Apolandia ES	12,028.00		
Arcaflor Maniapao E/S	9,654.00		
Badiang ES	23,107.00		
Bagumbuhay ES	9,100.00		
Balabag ES	9,733.00		
Binaton ES	8,705.00		
Casildo B. Nonol, Sr. ES (San Roque ES)	12,543.00		
Cogon ES	12,661.00		
Colorado ES	14,759.00		
Damñas ES	9,100.00		
Dawis ES	26,708.00		
Digos City CES	111,345.00		
Domingo Abawag ES (Tiguman)	15,787.00		
Don Mariano Marcos ES	93,223.00		
Dulangan ES	9,733.00		
Federico Alferes ES (Goma)	17,172.00		
Gaudioso Reusora CES	20,219.00		
Igpit ES	18,399.00		
Isaac Abalayan ES	22,910.00		
Jolencio R. Alberca ES (San Nicolas PS Ar	12,543.00		
Kibanban ES	7,715.00		
Lungag ES	5,000.00		
Mahayahay ES	6,607.00		
Marawer ES	17,964.00		
Matti ES	6,093.00		
Necencio A. Isidro ES	17,845.00		
Pedro Basalan ES	40,636.00		
Pedro S. Garcia ES	36,205.00		
Ramon Magsaysay CES	148,342.00		
Ranao ES	5,000.00		
Remedios N. Saplala ES (Matti ES)	31,417.00		
Rizal CES	58,244.00		
Ruparan ES	22,554.00		
San Miguel ES	41,230.00		
Soong ES	11,633.00		
Balabag National High School	8,586.00		
Dawis National High School	18,478.00		
Digos City NHS (Davao Del Sur NHS)	337,952.00		
Digos City Senior High School	19,218.00		
Goma National High School	10,762.00		
Igpit National High School	25,205.00		
Kapatagan NHS	52,903.00		
Matti NHS	37,629.00		
Palan Bagobo	5,000.00		
Ruparan NHS	11,079.00		
San Roque National High School	11,277.00		
Soong National High School	12,028.00		
TOTAL	1,515,995.00		

Prepared by:

LEILANI T. SEMIRÉS
EPS-LR

Noted by:

MELANIE P. ESTACIO, PhD., CESO VI
Schools Division Superintendent



20243

Republic of the Philippines
Department of Education
DAVAO REGION

June 3, 2026

REGIONAL MEMORANDUM
CLMD-2026-234

DISSEMINATION OF MEMORANDUM DM-LS-2026-155

To: Schools Division Superintendents

1. Pursuant to Memorandum DM-LS-2026-155, re: **Guidelines on the Utilization of Funds for the Printing and Administration of Diagnostic Assessments**, this Office advises the Schools Division Offices (SDOs) to adhere with the provisions stipulated.

2. This Office reiterates the following:

SDOs shall further download the funds to the schools to allow them to directly manage the printing and distribution of materials for CRLA, Phil-IRI, and RMA and the conduct of orientation activities.

Schools may procure printing materials to produce the assessment materials.

Any excess amount or resulting balance may be utilized for expenses related as per Item No. 4. Use of Balances of the memorandum.

3. The utilization of the funds shall be in accordance with the existing budgeting, accounting, auditing, and procurement rules and regulations.

4. This Office also advises the SDOs to submit the Statement of Expenditures (SOEs) to the Curriculum and Learning Management Division (CLMD)-Learning Resource Management Section (LRMS) through lrms.regionxi@deped.gov.ph starting June 30, 2026 until the said fund has been fully utilized.

5. Immediate dissemination and compliance of this Memorandum is directed.

ALLAN G. FARNAZO
Director IV

Enclosed: As stated.
RO12/aca

DEPARTMENT OF EDUCATION RO:
RECORDS SECTION

RELEASED

By: _____
Date: 6/10/26 Time: _____



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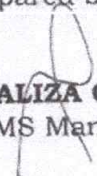


Republic of the Philippines
Department of Education
DAVAO REGION

**Printing and Administration of Diagnostic Assessments
CRLA, Phil-IRI, and RMA**

Division	ROP No.	Amount
Davao City	ROP-11-26-0624	12,100,184.00
Davao de Oro	ROP-11-26-0623	5,901,056.00
Davao del Norte	ROP-11-26-0625	3,747,360.00
Davao del Sur	ROP-11-26-0626	3,407,959.00
Davao Occidental	ROP-11-26-0627	2,358,232.00
Davao Oriental	ROP-11-26-0628	3,501,088.00
Digos City	ROP-11-26-0629	1,515,995.00
Island Garden City of Samal	ROP-11-26-0630	1,155,238.00
Mati City	ROP-11-26-0631	1,354,860.00
Panabo City	ROP-11-26-0632	1,508,416.00
Tagum City	ROP-11-26-0633	2,015,612.00

Prepared by:


ANALIZA C. ALMAZAN
LRMS Manager



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Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
DM-LS-2026-155

TO : **ALL REGIONAL DIRECTORS**
ALL OTHERS CONCERNED

FROM : *Carmela C. Oracion*
CARMELA C. ORACION
Assistant Secretary
Officer-in-Charge
Office of the Undersecretary for Learning Systems

SUBJECT : **GUIDELINES ON THE UTILIZATION OF FUNDS FOR THE PRINTING AND ADMINISTRATION OF DIAGNOSTIC ASSESSMENTS**

DATE : March 30, 2026

I. RATIONALE

Republic Act No. 12028, also known as the Academic Recovery and Accessible Learning (ARAL) Act, prioritizes the academic recovery of learners who are struggling in reading and mathematics, addressing a critical gap in foundational literacy and numeracy skills. Evidence from diagnostic and classroom assessments indicates that without timely interventions, these learners risk falling further behind, which can negatively affect their overall learning progression.

To ensure that instruction and interventions are data-driven and targeted, the Department of Education (DepEd) has diagnostic assessment tools—the Comprehensive Rapid Literacy Assessment (CRLA), Philippine Informal Reading Inventory (Phil-IRI), and Rapid Mathematics Assessment (RMA). These tools allow teachers to identify specific learning gaps, group learners according to their needs, and provide focused interventions.

Allocating program support funds for the printing, administration, and orientation of these assessments enables a systematic, consistent, and equitable implementation nationwide. This ensures that resources directly contribute to improving learning outcomes, accelerating recovery, and strengthening the overall effectiveness of the ARAL Program.

II. SCOPE

These guidelines cover the utilization of program support funds for the printing and administration of diagnostic assessments. Specifically, they include the production, reproduction, and distribution of assessment materials for the Comprehensive Rapid Literacy Assessment (CRLA), the Philippine Informal Reading Inventory (Phil-IRI) for Key Stages 2 and 3, and the Rapid Mathematics Assessment (RMA) Toolkit for Key Stages 1 to 3. The guidelines also include the orientation of teachers and tutors to ensure consistent and accurate administration of the assessment tools.



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III. DEFINITION OF TERMS

1. **Assessment Materials** – Refers to all components necessary for administering diagnostic assessments, including manuals, teacher and learner booklets, test materials, score sheets, and others.
2. **Orientation Activities** – Structured sessions designed to equip teachers/tutors with knowledge and skills for the effective administration of assessment tools and use of supplementary materials.
3. **Related Expenses** – Expenditures that directly contribute to achieving the objectives of the administration of diagnostic assessments and the ARAL Program.

IV. GENERAL GUIDELINES

These guidelines provide a framework for the efficient and accountable utilization of program support funds for the printing and administration of diagnostic assessments. They are designed to ensure that resources are used systematically to support nationwide implementation, guide teachers in the accurate administration of assessment tools, and facilitate the provision of intervention and supplementary materials to learners who need them most. By following these procedures, Regional Offices (ROs), School Division Offices (SDOs), and schools can maintain transparency, maximize the impact of the allocated funds, and ensure that all activities are aligned with the objectives of the ARAL Program.

1. FUNDING

The DepEd shall allocate funds amounting to **Seven Hundred Twenty-One Million Seven Hundred Eighty-Three Thousand Pesos (Php 721,783,000.00)** to the regions for the Fiscal Year (FY) 2026. These funds will be used for the printing of diagnostic assessment materials and orientation activities.

All eligible expenses shall be charged to the **Basic Education Curriculum (BEC) Funds** under the **General Appropriations Act (GAA) of 2026** (Republic Act No. 12314) and funds directly released to the regions pursuant to the **National Budget Circular No. 599**, entitled "*Guidelines on the Release of Funds for Fiscal Year (FY) 2026*", subject to existing budgeting, accounting, auditing, and procurement laws, rules, and regulations. The budget allocation for each region is presented in the Annex 1 of this guidelines. The funds herein shall be valid until December 31, 2027 (except for Personnel Services), in accordance with the provisions of the aforementioned GAA and its corresponding National Budget Circular (NBC).

2. PRINTING AND REPRODUCTION OF ASSESSMENT MATERIALS

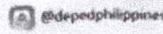
Assessment materials include the **Comprehensive Rapid Literacy Assessment (CRLA)** for Grades 1-3, the **Philippine Informal Reading Inventory (Phil-IRI)** for Key Stages 2 and 3, and the **Rapid Mathematics Assessment (RMA) Toolkit** for Key Stages 1-3. These materials comprise manuals, teacher and learner booklets, test materials, and score sheets necessary for systematic administration.



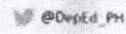
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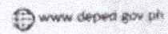
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OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

ROs shall further download the funds to their respective SDOs and schools to allow them to directly manage the printing and distribution of these materials and the conduct of orientation activities subject to the printing and procurement capacities of these offices. This approach ensures timely and cost-effective implementation at the school level.

3. ORIENTATION ACTIVITIES

Orientation sessions shall be conducted for teachers and tutors to ensure that diagnostic assessments are administered accurately and consistently. These sessions also guide the proper utilization of supplementary materials, including intervention resources, and provide support to teachers in effectively addressing learners' identified gaps.

4. USE OF BALANCES

In the event that amounts remain unutilized or if there are remaining balances, the resulting balance may be utilized by the ROs, SDOs, or Schools for the expenses related to the objective of this issuance. "Related expenses" shall refer to those that contribute to a common particular outcome aligned with the objective of this issuance. For example, remaining program support funds may be utilized for the printing and reproduction of supplementary materials that will be used by the teachers and learners during the intervention sessions. These resources, such as but not limited to teaching-learning plans and learner worksheets, support the teachers/tutors in addressing identified learning gaps and accelerate progress for learners at all performance levels.

5. MONITORING AND REPORTING

To ensure proper monitoring and accountability in the use of program support funds, each Regional Office (RO) shall designate one Regional Supervisor to consolidate all reports on the printing and orientation activities conducted for the diagnostic assessments. The consolidated Accomplishment Report shall be reviewed by the Curriculum and Learning Management Division (CLMD) Chief or their designate and subsequently approved by the Regional Director. A template for this report is provided in *Annex 2* of these guidelines.

Upon completion of the activities, the RO shall submit the approved Accomplishment Report to the Bureau of Learning Delivery (BLD) through email at bld.tld@deped.gov.ph, on or before the end of the fiscal year. The Teaching and Learning Division (TLD) will closely monitor the submission process to ensure timely and complete reporting, thereby facilitating oversight and compliance with program objectives and financial accountability.

Copy furnished:

MALCOLM S. GARMA
Undersecretary for Governance and Operations



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Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

Annex 1
Regional Allocation (in thousand pesos)

**REGIONAL ALLOCATION OF FUNDS FOR THE
PRINTING OF DIAGNOSTIC ASSESSMENTS**

REGIONAL OFFICE	ALLOCATION
NCR	68,036
CAR	11,230
NIR	47,731
Region I	34,416
Region II	25,309
Region III	80,430
Region IV-A	102,557
Region IV-B	25,866
Region V	50,495
Region VI	32,350
Region VII	45,729
Region VIII	35,743
Region IX	30,491
Region X	36,937
Region XI	38,566
Region XII	33,597
Region XIII	22,300
TOTAL	721,783



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Annex 1-A
Allocation (in thousand pesos) per Assessment

ALLOCATION OF FUNDS PER DIAGNOSTIC ASSESSMENT

REGIONAL OFFICE	CRLA	PHIL-IRI	RMA	ALLOCATION
NCR	11,968	18,849	37,219	68,036
CAR	1,976	3,111	6,143	11,230
NIR	8,394	13,223	26,114	47,731
Region I	6,055	9,536	18,825	34,416
Region II	4,451	7,012	13,846	25,309
Region III	14,158	22,296	43,976	80,430
Region IV-A	18,051	28,413	55,993	102,557
Region IV-B	4,554	7,166	14,146	25,866
Region V	8,876	13,981	27,638	50,495
Region VI	5,686	8,956	17,708	32,350
Region VII	8,044	12,666	24,919	45,729
Region VIII	6,285	9,900	19,558	35,743
Region IX	5,360	8,439	16,692	30,491
Region X	6,500	10,232	20,205	36,937
Region XI	6,786	10,687	21,093	38,566
Region XII	5,913	9,304	18,380	33,597
Region XIII	3,925	6,178	12,197	22,300
TOTAL	126,943	199,948	394,892	721,783



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Republic of the Philippines
Department of Education

Annex 2
Accomplishment Report Template

UTILIZATION REPORT

Region: _____

No. of Divisions: _____

REGION/DIVISION	ALLOCATION	AMOUNT UTILIZED	TARGET NO. OF SCHOOLS	ACTUAL NO. OF RECIPIENT SCHOOLS
TOTAL				

Submitted by:

Approved:

 Name and Signature Above
 Designation

 Name and Signature Above
 Designation

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