Republic of the Philippines

Department of Education

REGION XI

SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
CID-2026-295

TO : Assistant Schools Division Superintendent
CID and SGOD Chiefs
Education Program Supervisor Concerned
Public Schools District Supervisors Concerned
School Heads Concerned
All Others Concerned

Subject: **SUBMISSION OF WORK APPLICATION PLAN AND MEANS OF VERIFICATION RELATIVE TO THE CONDUCTED TRAINING ON THE KINDERGARTEN ASSESSMENT TOOL**

Date: June 21, 2026

Persuant to Regional Memorandum CLMD-2026-254 dated June 16, 2026, re: "Submission of Work Application Plan and MOVs for the Conducted Training on the Kindergarten Assessment Tool," this Office directs the personnel who attended the Regional Seminar-Workshop on the Alignment and Administration of the New Kindergarten Assessment Tool for School Leaders and Coordinators, held on November 3–6, 2025, at Grand Palm Villas and Hotel, Tagum City, to prepare and submit their individual Work Application Plan (WAP).

The following personnel are hereby directed to prepare and submit individual Work Application Plans (WAPs):

Ronald B. Dedace
Eduardo Paller Jr.
Jay Paul Cabural
Edsel Nacua
Cheryl Marie Chagas

Ensure that the Work Application Plan explicitly includes strategies and activities for the following:

a. strengthen the alignment of Kindergarten instruction;
b. utilize assessment results for instructional planning and remediation; and
c. harmonize protocols for data management, reporting, quality assurance, and utilization of results.

Submit the accomplished WAP in PDF format via **https://tinyurl.com/KATWAPANDENDOFACTIVITYREPORT** not later than **June 26, 2026**.

For completed cascading activities, compile and submit all supporting documents in PDF format through the same link.

Required supporting documents may include the following:

a. approved memorandum or activity proposal;
b. program of activities;
c. attendance sheets;
d. presentation materials;
e. activity photographs;
f. accomplishment report; and
g. other relevant means of verification.

For immediate dissemination and compliance.

For and in the absence of
Schools Division Superintendent

PETER JASON C. SENARILLOS
SEPS-SGOD
Officer-In-Charge

DepEd Schools Division of Digos City
RECORDS SECTION
RECEIVED
DATE: 22 JUN 2026 TIME: 4:42p
BY:

Enclosed: As stated
CID/idn