



Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
Digos City

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**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

**DIVISION MEMORANDUM**

OSDS-2026- 170

**To :** PUBLIC SCHOOLS DISTRICT SUPERVISORS  
EDUCATION PROGRAM SUPERVISORS  
SCHOOL HEADS OR AO II, ADAS II, ADA III  
ADMINISTRATIVE OFFICER V  
ADMINISTRATIVE OFFICER IV  
SDO HR PERSONNEL WITH HR FUNCTIONS

**Subject :** Orientation on the 2025 Omnibus Rules on Appointments and Other Human Resource Actions (ORAOHRA)

**Date :** 17 June 2026

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1. This has reference to the letter dated June 26, 2025 signed by Rudent B. Gomez, President, Provincial Council of Human Resource Management Practitioner of Davao de Sur and Davao Occidental, noted by Dir. Richard T. Ortiz, Director II of the CSC Provincial Office inviting **“Human Resource Management Practitioners/Officers, Administrative Officers, School Principals, Education Program Supervisors, Public Schools District Supervisors, and personnel performing human resource management and development function”** to attend the scheduled two-day live-out ORAOHRA seminar on June 24-25, 2026 to be held at View Point Hotel, Lim Street, Digos City.
2. In view thereof, you are hereby invited to join to attend the said training. Register your attendance in this link: <https://forms.gle/jH13ETGZWhbcosf78>. A registration fee of Two Thousand Six Hundred Pesos (Php. 2,600.00) shall be collected from each participant chargeable to local funds/school MOOE, subject to availability of funds.
3. Travel expenses shall be charged against local funds/school MOOE subject to the usual accounting and auditing rules and regulations.
4. For immediate dissemination and guidance.

Schools Division of Digos City  
RECORDS SECTION

**RELEASED**  
DATE: 18 JUN 2026 TIME: 11:28 AM  
BY: [Signature]

*[Signature]*  
MELANIE P. ESTACIO, PhD., CESO VI  
Schools Division Superintendent





26 May 2026

**MELANIE P. ESTACO, PhD, CESO VI**  
Schools Division Superintendent  
Department of Education Digos City Division  
Roxas Corner Lopez Jaena Street, Zone I, Digos City

Dear Dr. Estacio,

The Provincial Council of Human Resource Management Practitioners of Davao del Sur and Davao Occidental is pleased to announce the conduct of the **Orientation on the 2025 Omnibus Rules on Appointments and Other Human Resource Actions (ORAOHRA)**.

The conduct of the ORAOHRA Orientation is important as it ensures **compliance with Civil Service Commission (CSC) regulations**, thereby minimizing risks of non-compliance and administrative sanctions; promotes the **standardization of HR practices** by fostering uniform interpretation and implementation of personnel policies across all offices; and serves as a vital **capacity-building initiative** that equips participants with practical knowledge and skills necessary for effective personnel management and sound decision-making.

This orientation is also designed to provide participants with a comprehensive understanding of the updated Civil Service Commission (CSC) guidelines governing appointments and other human resource actions. The ORAOHRA serves as the **primary framework for personnel management in government service**, and it is crucial that Human Resource Management Practitioners/Officers/Officers, Administrative Officers, Department Heads, School Principals, Education Program Supervisors, Public Schools District Supervisors, Administrative Officers, members of the agency's Human Resource Merit, Promotion and Selection Board, and personnel performing human resource management and development functions are well-informed of its provisions.

The orientation will be conducted in **face-to-face mode** to allow direct interaction, immediate clarification of issues, and active participation in discussions. This arrangement ensures that participants can engage fully with resource persons who include the CSC Regional Director, Assistant Regional Director and Provincial Directors, exchange experiences, and collectively address challenges in implementing HR rules.

On this regard, we are inviting the **Human Resource Management Practitioners/Officers, Administrative Officers, School Principals, Education Program Supervisors, Public Schools District Supervisors, and personnel performing human resource management and development functions** in your agency to participate in this event with details indicated below:



Republic of the Philippines  
**PROVINCIAL COUNCIL OF HUMAN RESOURCE MANAGEMENT PRACTITIONERS (PCHRMP)**



Davao del Sur and Davao Occidental  
 Civil Service Commission – Davao del Sur Provincial Office, Digos City

<b>Date and Venue (live-out)</b>	<p><b>Davao del Sur (200 slots)</b>                  June 24-25, 2026                  View Point Hotel                  Lim Street, Digos City</p> <p><b>Davao Occidental (100 slots)</b>                  July 8-9, 2026                  Mikee's                  Lacaron, Malita, Davao Occidental</p>
<b>Registration Fee</b>	<p><b>P2,600.00</b> (inclusion of kit and ORAOHRA Manual)</p> <p>*Chargeable to MOOE, school funds, agency funds or other funds of the agency, as applicable.</p> <p><b>Deadline of Payment: June 22, 2026</b></p> <p>Cash payment can be made through the CSC Field Office in Digos City (for those in Davao del Sur) or directly to PCHRMP Treasurer at PGO Extension Office, Lacaron, Malita, Davao Occidental (for those in Davao Occidental)</p> <p>Online payment can be made through the PCHRMP BDO Network Bank:</p> <p><b>Bank Details:</b></p> <p><u>Account Name:</u> Provincial Council of Human Resource Management Practitioners of Davao del Sur Inc</p> <p><u>Account Number:</u> 040150164300</p>
<b>Where to register</b>	<p><a href="https://forms.gle/jH13ETGZWbhc0sf78">https://forms.gle/jH13ETGZWbhc0sf78</a></p>

For inquiries, you may contact the President, **Mr. Ruden B. Gomez** thru mobile number 09853152519 or the Secretary, **Ms. Ma. Kristinna O. Camasura** via email address at [magsaysayhrmo@gmail.com](mailto:magsaysayhrmo@gmail.com) or thru mobile number 09071657088, should you have questions or clarifications about the event.

We would be delighted to see you and your employees at this activity.

Thank you, and we look forward to your favorable response.

Respectfully yours,

  
**RUDEN B. GOMEZ**  
 President

NOTED:

  
**RICHARD T. ORTIZ**  
 Director II  
 CSC Provincial Office for Davao del Sur & Davao Occidental