



PURCHASE ORDER



Department of Education
SCHOOLS DIVISION OF DAVAO CITY

Agency / Procuring Entity

Supplier : **THE RITZ HOTEL / DAVAO EXCEL VENTURES CORPORATION**
Address : **Garden Oases Porras St. Bo. Obrero, Davao City**
Contact No. : XXXXXXXXXX
TIN : XXXXXXXXXX

P.R. NO.: **26-05-0016**
P.O. NO.: **26-05-0020**
DATE : **May 12, 2026**
MODE OF PROCUREMENT : **Direct Acquisition**

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery : **DEPED DIGOS CITY DIVISION
COR. ROXAS & LOPEZ JAENA STS., DIGOS CITY**
Date of Delivery : **As per schedule needed.**
Payment Term : **WITHIN 15 DAYS**

ITEM NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
1	heads	<p>Title of Activity: 1. Conduct of Division Rollout of the ALS K-10 Curriculum and Assessments with venue/function room, board and lodging, audio-visual facility, free-flowing coffee and internet connection</p> <p>Specifications: Day 1- Date: May 18, 2026 Breakfast: Rice, boiled egg, paksiw, and dried fish AM Snacks: fruit juice and kakanin Lunch: Rice, Buttered Chicken, Beef Steak, Sotanghon Guisado and Fruit Juice PM Snacks: Buko juice and special siopao Dinner: Rice, grilled fish, pinakbit, egg soup and Fruit Juice</p> <p>Day 2- Date: May 19, 2026 Breakfast: rice, fried egg, chorizo/hotdog, fried dried dilis and vegetables AM Snacks: fruit juice, siopao Lunch: steamed rice, fish sweet and sour, chopsuey, fresh juice, fruits PM Snacks: Fresh fruit juice, empanada Dinner: Rice, Chicken Lumpia, Beef Potchero, Fish Fillet, Banana and Juice, kakanin</p> <p>Day 3- May 20, 2026 Breakfast: Rice, fried fish, egg sunny side up and vegetables AM Snack: Bihon Guisado with Bread and Juice Lunch: Rice, potchero, fish fillet, pancit guisado PM Snack: egg sandwich and fruit juice Dinner: Rice, grilled fish, pinakbit, egg soup and Fruit Juice</p>	33	2,000/day x 3 days	198,000.00
SUBJECT TO WITHHOLDING TAX					
Total Amount in words: One Hundred Ninety Eight Thousand Pesos Only					₱198,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.
very truly yours,

Melanie P. Espacio
MELANIE P. ESPACIO, Ph.D. CESO VI
Schools Division Superintendent

Conforme:

Juna Juna
JUNA JUNA

Signature over printed name of Supplier

5/12/2026
Date

Funds Available:

MA. FLORENCE GALLARDO, CPA
Accountant III

ORS No: **90**

Amount: **198,000**

RECEIVED
BY: *[Signature]*
DATE: **21 MAY 2026**
TIME: **2:43 PM**