



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2026-262

To : Public Schools District Supervisors
Elementary and Secondary Public School Heads

SUBJECT: UPDATED GUIDELINES ON THE LOCAL FINANCIAL ASSISTANCE PROGRAM

Date : July 8, 2026

In reference to the Boy Scouts of the Philippines (BSP), Davao del Sur-Occidental Council Office Memorandum No. 14, s. 2026, dated July 2, 2026, the field is hereby informed of the Updated Guidelines on the Local Financial Assistance Program (LFAP).

The program provides financial assistance to registered BSP members and their beneficiaries in cases of accidental death, natural death, and medical reimbursement resulting from accidents, subject to the guidelines and documentary requirements set by the BSP Council.

All other details of the financial assistance program are found in the enclosures for reference.

Immediate dissemination of this Memorandum is desired.

For and in the absence of the
Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED
DATE: 09 JUL 2026 TIME: 10:30 AM
BY: _____

PETER JASON C. SENARILLOS
Senior Education Program Specialist
Officer-In-charge

Enclosed: As stated,
CID/ndb



BOY SCOUTS OF THE PHILIPPINES DAVAO DEL SUR-OCCIDENTAL COUNCIL

📍 BSP Compound, Quirino Ave., Brgy. Zone I, Digos City, 8002 Davao del Sur

☎ (082) 308-3741

✉ davaosur.bsp@gmail.com

🌐 facebook.com/davaosur.bsp

"Laging Handa"

02 July 2026

COUNCIL OFFICE MEMORANDUM
No. 14, series 2026

To: Members of the Local Council Executive Board, District/Municipal Scouting Committee Chairpersons, District Scout Commissioners, Institutional Heads/School Principals, District BSP Coordinators, School BSP Coordinators, Unit Leaders, and Scouts

Subject: **UPDATED GUIDELINES OF THE LOCAL FINANCIAL ASSISTANCE PROGRAM**

1. The Local Council Executive Board (LCEB) of the Boy Scouts of the Philippines, Davao del Sur-Occidental Council, in its Regular Meeting on June 27, 2026, approved the updated guidelines of the Local Financial Assistance Program (LFAP).
2. All registered members of the Davao del Sur-Occidental Council aged 4 years old and up, residing in the Philippines, and in good standing will be covered by the LFAP.
3. This program aims to provide financial assistance to members of this Local Council and their beneficiaries in cases of accidental death, natural death, and medical reimbursement resulting from accidents.
4. Hereunder is the schedule of benefits for LFAP:

BENEFITS	Amount of Assistance
1. Bereavement Assistance - Accidental Death (Scouting related)	₱10,000.00
2. Bereavement Assistance - Accidental Death (Non-Scouting related)	₱5,000.00
3. Bereavement Assistance - Natural Death	₱2,500.00
4. Medical Reimbursement (Scouting related)	Maximum of ₱5,000.00
5. Medical Reimbursement (Non-Scouting related)	Maximum of ₱2,500.00

5. Documentary Requirements for the LFAP:

4.1. Basic Requirements

- a. Duly-accomplished LFAP Claim Form
- b. Proof of Membership such as Application for Unit Registration, Application for Additional Scout Registration, and Application for Adult Registration
- c. One (1) Valid Government ID with 3 specimen signatures of parent/guardian
- d. Birth certificate of the registered member

4.2. Additional Requirements

- a. Bereavement Assistance
 - i. Certified true copy of the Death Certificate (PSA certified/LCR copy)
 - ii. Incident Report (for Accidental Death)

b. Medical Reimbursement

- i. Original copy of Medical Certificate
- ii. Official Receipts of Hospital and Medical Bills (Original copy)
- iii. Approved scouting activity permit and proof of participation (if Scouting related)
- iv. Police Report (if vehicular accident)
- v. Barangay or School Incident Report (if happened within their residence or school)

10. The member, parent, or the Scout Leader shall submit the LFAP Claim Form, **within 60 calendar days from the date of incident** to the Local Council together with the required documents. Required documents submitted after the prescriptive period shall no longer be processed. It should be noted that a member is limited to 1 claim per annual membership.

11. For information, guidance, compliance, and widest dissemination of all concerned.



REZELE ANTHONY V. DONGA
Council Scout Executive

APPROVED:



CARMELO M. DELOS CIENTOS, IV
Acting Council Chairperson