



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2026- 283

To : Chief Education Supervisor
Clarence S. Pillerin, PSDS
Gervasio R. Salinas, Jr., PSDS
School Heads of DiCNHS, Kapatagan NHS and Don Mariano Marcos ES
Attention to following Teachers:
Marlou Samontina, Kapatagan NHS
Fegil C. Floreno, Kapatagan NHS
Jay Mark Alocelja, Don Mariano Marcos ES
Lee Wilson C. Precellas, Don Mariano Marcos ES
John Carlo Ricrio, DiCNHS

Subject : **PRODUCTION OF THE AUDIO-VISUAL PRESENTATION AND BRIEFER FOR SDO PROFILING**

Date : July 23, 2026

1. In line with the ongoing initiatives of the Schools Division Office (SDO) to effectively present its programs, accomplishments, best practices, and key performance indicators; the following personnel are hereby directed to prepare the Audio-Visual Presentation (AVP) and briefer showcasing the accomplishments of the Office from July 23 – 28, 2026:

Name	Office/School	Role
1. Clarence S. Pillerin	CID	Team Leader
2. Gervasio R. Salinas, Jr.	CID	Asst. Team Leader
3. Fegil C. Floreno	Kapatagan NHS	Writer/Researcher
4. Marlou Samontina	Kapatagan NHS	Videographer/Editor
5. Jay Mark Alocelja	Don Mariano Marcos ES	Videographer/Editor
6. Lee Wilson C. Precellas	Don Mariano Marcos ES	Videographer/Editor
7. John Carlo Ricrio	DiCNHS	Briefer Editor

2. Teacher-participants shall strictly observe their instructional duties during school days. To ensure the timely completion of the output, all designated personnel are likewise expected to render services on Saturday and Sunday, July 25–26, 2026.
3. Services rendered during the weekend shall be granted Service Credits for teachers, while eligible non-teaching personnel shall be granted Compensatory Overtime Credits, subject to existing rules and regulations and in accordance with DepEd Order No. 53, s. 2003, Updated Guidelines on the Grant of Vacation Service Credits to Teachers, and other applicable issuances.



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170 |



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5. Immediate dissemination of and strict compliance with this Memorandum are hereby directed.

For and in the absence
of the Schools Division Superintendent

MARIA GENEVIEVE T. FRANCISQUETE, CESO VI
Asst. Schools Division Superintendent
Officer In-Charge

Enclosed: As stated.
CID/grs



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