



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2026-746

For : ASDS

To Division Chiefs
All Non-Teaching Personnel

Subject : **ADDENDUM TO THE DIVISION MEMORANDUM SGOD-2026-393
RE: PARTICIPATION IN THE MANGROVE PLANTING ACTIVITY**

Date : July 9, 2026

Relative to the Division Memorandum SGOD-2026-393 re: *Participation in the Mangrove Planting Activity* dated July 9, 2026, this Office informs all concerned that **Compensatory Overtime Credit (COC)** of 1 day shall be granted for the services rendered beyond regular hours and/or those rendered on Saturdays, Sundays, and Holidays, or scheduled days off without the benefit of overtime pay (CSC and DBM Joint Circular No. 2, s. 2004: *Non-Monetary Remuneration for Overtime Services Rendered*) and DepEd Order No. 53, s. 2003: *Updated guidelines on Grant of Vacation Service Credits to Teachers*, attendance/participation in DepEd activities which are short-term duration if such are held summer vacation or during weekends.

For information and guidance.

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

For and in the absence of the
Schools Division Superintendent:


PETER-JASON C. SENARILLOS
Senior Education Program Specialist
Officer-In-Charge

07-10-2026

DepEd Schools Division of Digos City
RECORDS SECTION

RELEASED

DATE: 13 JUL 2026 TIME: 11:58 AM

BY: 

SGOD/YFP





Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2026-*779*

For : ASDS

To : Division Chiefs
All Non-Teaching Personnel

Subject : **PARTICIPATION IN THE MANGROVE PLANTING ACTIVITY**

Date : July 9, 2026

Herewith is the invitation letter from the Office of the City Mayor re: "*Participation in the Mangrove Planting Activity*" on **July 11, 2026, Saturday, 5:00AM onwards at Punta Biao, Brgy. Cogon, Digos City**. This aims to strengthen our coastal ecosystems, enhance biodiversity, and support to the City's long-term environmental resilience efforts.

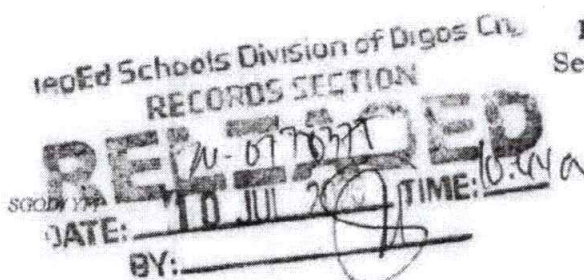
This Office hereby enjoins all Non-Teaching Personnel in the Schools Division of Digos City to participate in the above-mentioned activity. Further, participants are also advised to wear the Matatag white T-shirt, and extra shirt, and refillable tumbler.

Immediate and dissemination of this Memorandum is required.

MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

For and in the absence of the
Schools Division Superintendent:

[Signature]
PETER JASON C. SENARILLOS
Senior Education Program Specialist
Officer-In-Charge *[Signature]*



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