



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2026-758

To : Chief Education Supervisor - SGOD
Senior Education Program Specialist – SMM&E
Education Program Specialist II – SMM&E
Education Program Specialist II – HRD
Division Program Holders

Subject : 2026 QUALITY ASSURANCE, MONITORING AND EVALUATION
(QAME) MID-YEAR CONFERENCE

Date : July 16, 2026

1. Pursuant to DO 009, s. 2021 “Institutionalization of the Quality Management System in the Department of Education and Regional Memorandum 079, s. 2019 (Policy on the Implementation of Quality Assurance, Technical Assistance, Monitoring and Evaluation, and Utilization of Results in the Region,” the Regional Office through the Quality Assurance Division will conduct Mid-Year Conference on Quality Assurance, Monitoring and Evaluation (QAME) for Learning and Development (L&D) Programs via MS Teams on **July 31, 2026**.

2. Objectives of the activity:

- identify the effectiveness and QAME levels of evaluation of the PD/L&D Program’s implementation;
- present SDO’s QAME Mid-Year accomplishments for the L&D Programs of FY 2026 with analysis and interpretation;
- capture status on the utilization of QAME results and provision of technical assistance in addressing issues and gaps of the L&D programs, for continual improvement;
- account QAME innovations in the region;
- present RO-QAD QAME Process on the Quality Management System to be adopted in the SDOs; and
- ensure the interfacing of QAD with RO FDs, and SDOs on the implementation of QAME in the region and its QAME processes.

3. Planning Meeting with the QAME Focal Persons will be done on July 20, 2026 via MS Teams at 9:30 in the morning. Meeting link will be sent through email addresses of the concerned QAME Associates.

4. Templates of the Accomplishment Reports and slide decks can be downloaded through this link: <https://tinyurl.com/2026QAMEMidyeartemplates>.

5. Mid-Year QAME reports shall be submitted at <https://tinyurl.com/2026QAMEMidyearREPORT> on or before July 24, 2026, for checking of the assigned evaluators and process observers.



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



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6. Virtual links for the QAME Activities will be provided to all participants a day before the activity via the QAME Region XI Group Chat and the DepEd email addresses.
7. QAME Accomplishment Report must utilize the official templates and slide decks and are to be submitted at the designated link provided by QAD through the email address of the QAME Focal Person.
8. For information, guidance, and compliance.

For and in the absence of the
Schools Division Superintendent:

PETER-JASON C. SENARILLOS

SEPS – SMN

Officer-In-Charge

Schools Division Office - Digos City

RECORDS SECTION

RECEIVED

DATE: 16 JUL 2026 TIME: 4:19 p

BY: [Signature]

Enclosed: As stated.

SGOD/rom



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July 10, 2026

REGIONAL MEMORANDUM
QAD-2026-034

**2026 QUALITY ASSURANCE, MONITORING AND EVALUATION (QAME)
MID-YEAR CONFERENCE**

To: Assistant Regional Director
Schools Division Superintendents
CES of QAD, HRDD, CLMD, PPRD, ESSD and FTAD

1. Pursuant to DO 009, s. 2021 "Institutionalization of the Quality Management System in the Department of Education and Regional Memo No. 003, s. 2024 "Amendment to Regional Memorandum 079, s. 2019 (Policy on the Implementation of Quality Assurance, Technical Assistance, Monitoring and Evaluation, and Utilization of Results in the Region," this Regional Office through the Quality Assurance Division, will conduct the Mid-Year Conference on Quality Assurance, Monitoring and Evaluation (QAME) for Learning and Development (L&D) Programs via MS Teams on **July 31, 2026**.

2. Objectives of the activity:

- Identify the effectiveness and QAME levels of evaluation of the PD/L&D Program's implementation;
- present SDOs QAME Mid-Year accomplishments for the L&D Programs of FY 2026 with analysis and interpretation;
- capture status on the utilization of QAME results and provision of technical assistance in addressing issues and gaps of the L&D programs, for continual improvement;
- account QAME innovations in the region;
- present RO-QAD QAME Process on the Quality Management System to be adopted in the SDOs; and
- ensure the interfacing of QAD with the RO FDs and SDOs on the implementation of QAME in the region and its QAME processes.

3. Participants of the activity are the following:

OFFICE	PARTICIPANTS
Regional Office	Top Management, all Chiefs of FDs, All EPSs and Program
SDOs	Owners



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4. Planning Meeting with the QAME Focal Persons will be done on July 20, 2026 via MS Teams at 9:30 in the morning. Meeting link will be sent through email addresses of the concerned QAME Associates.
5. QAME Matrix for the presentation of accomplishments and Working Committees are in the enclosures, while Templates of the Accomplishment Reports and slide decks can be downloaded through this ink: <https://tinyurl.com/2026QAMEMidyeartemplates>.
6. Mid-Year QAME reports shall be submitted at <https://tinyurl.com/2026QAMEMidyearREPORT> on or before July 24, 2026, for checking of the assigned evaluators and process observers.
7. Virtual links for the QAME Activities will be provided to all participants a day before the activity via the QAME Region XI Group Chat and the DepEd email addresses.
8. SDO QAME Accomplishment Reports **approved by the SDS** must utilize the official templates and slide decks and are to be submitted at the designated link provided by QAD through the email address of the QAME Focal person. *Attention: Brenda S. Belonio, EdD, RXI QAME Focal Person, for consolidation of reports, analysis and interpretation.*
9. Travel expenses and meals of the participants for the in-person activities shall be charged against local funds, subject to the auditing rules and regulations.
10. Immediate dissemination and appropriate action to this Memorandum is required.

MARIA INES C. ASUNCION
Director IV

ROQ3/bsb

DEPARTMENT OF EDUCATION ROQ
RECORDS SECTION

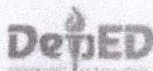
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By: _____

Date: _____

Time: _____

Jul 14, 2024
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**RM QAD-2026-034 Enclosure A. Order of Presentation and Process
Observers of QAME Accomplishment Reports**

Mechanics:

- Time allotment for presentation of QAME Accomplishments is **10 minutes only**.
- Digital timer will be used to determine the time consumption of the reporter/presenter
- Each **Process Observer (PO)** gives feedback to the presenter using the POA Tool for a **maximum of 5 minutes only**.
- Process Observers are the Chiefs, Education Program Supervisors, and Program Owners of DepEd RXI.
- Process Observation tools shall be submitted to the QAME Focal Person within the day of the activity
- E copy/printed copy of the PO report shall be submitted at the end the activity through <https://tinyurl.com/2026QAMEMidyearREPORT>

SDO	Presenter	Process Observer/s
Davao City	Maria Luz Tan CES, SGOD	Brenda S. Belonio, EdD EPS, QAD/QAME Focal Person
Davao Del Norte	Marlon Ebrado, EdD CES, SGOD	Nelma Lyn Barnija, EdD CES, HRDD Jenielito S. Atillo CES, QAD Process owners of ROFDs
Davao Oriental	Ernesto C. Cabanes CES, SGOD	Alfeo B. Ingay EPS, QAD
Davao De Oro	Ruben Reponte CES, SGOD	Jenielito S. Atillo CES, QAD Glen L. Villonez, EdD EPS, HRDD/L&D Focal Person Process owners of ROFDs
Tagum City	Josefina B. Palaca, EdD CES, SGOD	Ma. Cristina B. Dionisio EPS, QAD
Davao Occidental	Jesus Q. Lascuña CES, SGOD	Nelma Lyn Barnija, EdD CES, HRDD Process owners of ROFDs
Davao Del Sur	Rita Rellenos, EdD CES, SGOD	Rubilyn Dec Ampong EPS, QAD
Panabo City	OIC-CES, SGOD	Glen L. Villonez, EdD EPS, HRDD/L&D Focal Person



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		Process owners of ROFDs
IGACOS	Jay Nang CES, SGOD	Darly D. Lamentac EPS, QAD
Digos City	Sollie B. Oliver CES, SGOD	Neima Lyn Barnija, EdD CES, HRDD
Mati City	Jorlie Uy CES, SGOD	Jenielito S. Atillo CES, QAD
		Process owners of ROFDs

Enclosure B: Executive and Working Committees

Executive Committee:	
Chair:	Maria Ines C. Asuncion Director IV
Co-chair:	Rebonfamil R. Baguio Asst. Regional Director
Program Manager:	Jenielito S. Atillo Chief Education Supervisor Quality Assurance Division
Members:	SDSs, ASDSs, RQMT, RO-FD Chiefs, SDO Chiefs of SGOD and CID, SDO QAME Associates

Committee	Name of Personnel	Terms of Reference	Expected Outputs
Documentation		Prepares and submits minutes/proceedings of the midyear conference three (3) working days after the conduct of the activity	Approved Minutes/proceedings of the 2026 Midyear Conference
Chair:	Rubilyn Dee C. Ampong EPS, QAD		
Co-Chair:	Maria Cristina Dionisio EPS, QAD		
Program and Invitation		*Prepare and design the program and invitation for the activity. *Communicate the invitations to the concerned personnel	Printed Program invitation Program flow of the activity
Chair:	Brenda S. Belonio, EdD EPS, QAD/RXI QAME Focal Person		
Co-Chair:	Darly D. Lamentac EPS, QAD		



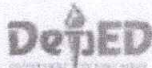
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		in the Regional Office and SDOs. * Prepare the slide deck for the flow of the program	
Certificates and Attendance		*Prepare certificates of participation, certificates of appearance, certificates of recognition for the POs working committees *prepare attendance sheets for the in-person attendees and ensure 100% attendance for the virtual participants	Signed certificate of participation, certificate of appearance, certificate of recognition Accomplished attendance sheets
Chair:	Puriflor M. Limjoco Staff, QAD		
Co-Chair:	Aaron Cubelo Staff, QAD		
IT Management and Online Program Flow Committee:		*Assist QAD in the conduct of the 2026 Mid-year Conference *Present virtually the slide decks of the program flow *Provide TA on ICT related concerns.	TA provided to QAD and SDO presenters
Chair:	Pocholo Hernandez Head, ICTU		
Members:	ICTU Staff		
Activity Manager	Brenda S. Belonio, EdD	Plans and prepares the program/activity flow, process, POA tools, guidelines and mechanics of the Midyear Conference	*Activity program *Activity matrix *Program/activity flow *Accomplished POA Tools *Mechanics/guidelines on the conduct of the Midyear conference, *consolidated QAME Accomplishment reports *SDO Accomplishment Reports *SDOs QAME Form 2
Consolidated QAME	EPS, QAD/RXI QAME Focal Person	Ensures that the implementation of the QAME Conference is implemented as planned. Coordinates with the process observers, technical working group, RQMT, and top management. Submits quarterly QAME accomplishment report.	



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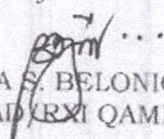




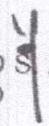
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		Provides Technical Assistance to all SDOs on QAME implementation across Kirk Patrick's levels of evaluation: QAME Level 1 QAME Level 2 QAME Level 3 QAME Level 4 Troubleshoot the problem/s encountered in the QAME implementation both in the Regional Office and SDOs.	
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Prepared by:


BRENDA S. BELONIO, EdD
EPS, QAD/RXI QAME Focal Person

Noted:


JENIELITO S. ATILLO
Chief, QAD

ROQ3/bsb



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