



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2026-772

To : All Non-Teaching Personnel

Subject : PARTICIPATION IN THE TREE PLANTING ACTIVITY

Date : **July 30, 2026**

This refers to the invitation from the Office of the City Mayor, re: **Participation in the Tree Planting Activity on August 1, 2026 (5:00 am) at Bagsakan Terminal, Power Tres de Mayo, Digos City.**

In connection, this office hereby informs all concerned personnel to participate in the above-mentioned activity. The participants are advised to wear comfortable shirts and bring an extra t-shirt and refillable tumbler during the activity.

Traveling expenses of the participants shall be charged to local funds subject to usual accounting and auditing rules and procedures. Further, service rendered during the activity shall be subject to the grant of service credit and/or Compensatory Overtime Credit (COC) as the case may be per DO No. 53, s. 2003 and CSC & DBM Joint Circular No. 2, s. 2004 respectively.

For your information and guidance.

For and in the absence of the
Schools Division Superintendent

BEVERLY S. DAUGDAUG, Ed.D.
Chief – Curriculum Implementation Division
Officer-In-Charge

Schools Division of Digos City
RECORDS SECTION

RELEASED
DATE: 31 JUL 2026 TIME: 1:44pm
BY:

Enclosed: As stated.
SGOD/DRRM/jtc



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Province of Davao del Sur
City of Digos



OFFICE OF THE CITY MAYOR

July 28, 2026

TO:

ENGR. MARIA VICTORIA PLACER

Provincial Director of Department of Trade and Industry

MELANIE PLENOS ESTACIO, PhD, CESO VI

Digos City Schools Division Superintendent, DepED

PLT COL NORMAN YPARRAGUIRRE

Acting Chief of Police, Digos City Police Office

ENGR. FRANKLIN RETES

General Manager – Digos Water District

ENP AILEEN R. BANOGBANOG

Representative from EARTH Inc./ Digos Water District

HILDA F. LUDIA

OIC-CENR OFFICER – Digos CENRO DENR

SAN ISIDRO LABRADOR PARISH DIGOS

Representative from the Religious Sector

REV. FR. FERDINAND LARIOSA

Mary Mediatrix of All Grace Cathedral Digos

FR. JAY HECTOR J. LITUANAS, A.A

Parish Priest, Divine Mercy Parish

JCINSP JUL AKBAR L. JAMIRI

District Jail Warden - Digos City District Jail Male Dormitory

JCINSP ELLEN ROSE C. SARAGENA

District Jail Warden – Digos City District Jail Female Dormitory

LTC FREDERICK M. CHICOTE (GSC) INF PA

CDC Director, 1101st CDC, 11RCDG, Philippine Army

CINSP JOHN FREDERICK Y. CASTRO

City Fire Marshal, Digos City

ENS NARCILILI DIANNE R. VILLARBA, PCG

Sub-Station Commander, PCG

GLENN FERRER

Environmental Advocate, Representative from Kabalikat Radiocom

NOBA J. RUBION

Principal - Digos City National High School

MR. JUN REY D. DEQUÍNA, MATCC

Principal, Cor Jesu College, Inc. – Basic Education Department

DR. JOE CARL BRINGER CASTILLO

Representative from University of Mindanao, Digos Campus

AUGIE E. FUENTES, PhD

President, Davao del Sur State College

RELLY B. GARCIA

OIC, Regional Director – BFAR XI

EDWIN AFRICA

Hugpong TODA Transport Monitoring

1LT PHILIP D. SERVIDAD (INF) PA

Commanding Officer – Alpha Company 39IB, 10ID, PA Task Group Digos

BRENDA M. MENDOZA, MEXED

OIC-PARPO II – DAR

ENGR. NICOMEDES D. PARILLA, JR.

District Engineer – DPWH

SUBJECT: **PARTICIPATION IN THE TREE PLANTING ACTIVITY**

In line with our shared mission to nurture and protect the environment, the City Government of Digos warmly invites your council to join us in a **Tree Planting Activity** on **Saturday, August 1, 2026** at **5:00 AM**, at **Bagsakan Terminal, Power Tres de Mayo, Digos City**.

This activity is part of our continuing efforts to promote ecological sustainability and community involvement in environmental stewardship. By planting trees together,

we not only enrich our surroundings but also reaffirm our collective responsibility to safeguard the future of our city.

To make the activity more comfortable and effective, we kindly remind all participants to bring:

- **Extra t-shirt**
- **Refillable tumbler**

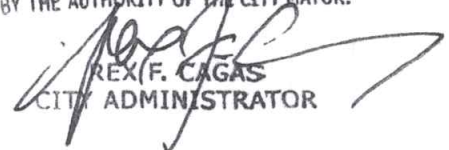
We sincerely hope for your active participation in this meaningful endeavor. Your presence will greatly inspire our community and strengthen our commitment to a greener Digos.

Thank you for your unwavering support.

JOSEF FORTICH CAGAS, JD, RN, MPA

City Mayor

BY THE AUTHORITY OF THE CITY MAYOR:


REX F. CAGAS
CITY ADMINISTRATOR