



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

July 23, 2026

DIVISION MEMORANDUM

No. DU, s. 2026

**DISSEMINATION OF MEMORANDUM-OUF-2026-1619 LEARNER
INFORMATION SYSTEM (LIS) TAGGING FOR
SCHOOL YEAR 2026-2027**

To : All Public Schools District Supervisors
All Public School Heads
All Private School Heads
All Other Personnel Involved

1. Attached is the Regional Memorandum from **MARIA INES C. ASUNCION**, Director IV, DepEd Regional Office XI, dated July 20, 2026 and DepEd Memorandum-OUF-2026-1619 from the Office of Atty. Edson Byron K. Sy, Assistant Secretary for Finance re: "**Learner Information System Tagging for School Year 2026-2027**".
2. Attention and strict compliance of this Memorandum are strictly required.

For and in the absence of the SDS:

MARIA GENEVIEVE T. FRANCISQUETE
Assistant Schools Division Superintendent
Officer-In-Charge

DepEd Schools Division of Digos City

RECORDS SECTION

96-8770778
DATE: 23 JUL 2026 TIME: 4:47 PM
BY:

Enclosed: As stated.
SGOD/P&R/ama



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Republic of the Philippines
Department of Education
DAVAO REGION



July 20, 2026

REGIONAL MEMORANDUM
QAD-2026-037

DISSEMINATION OF **MEMORANDUM – OUF- 2026-1619** (LEARNER
INFORMATION SYSTEM TAGGING FOR SCHOOL YEAR 2026-2027)

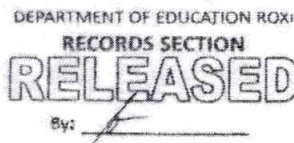
To: Assistant Regional Director
Schools Division Superintendents
Chief Education Supervisors of the Regional Office
Private Secondary School Heads

1. This Office is disseminating the attached Memorandum from the Attorney Edson Byron K. Sy, Assistant Secretary for Finance relative to the **Learner Information System Tagging for School Year 2026-2027**.
2. Attention and strict compliance to this Memorandum are strictly required.
3. For information, guidance and compliance.

MARIA INES C. ASUNCION
Director IV

Enclosure: As stated

ROQ1/jsa



Digitally signed by
Records Section
Date: 2026.07.22 03:34:33 +0000



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR FINANCE

MEMORANDUM

OUF-2026-1619

**TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
ESC AND SHSVP PARTICIPATING SCHOOL HEADS
ALL OTHERS CONCERNED**

FROM : ATTY. EDSON BYRON K. SY
Assistant Secretary for Finance
Officer-In-Charge
Office of the Undersecretary for Finance

**SUBJECT : LEARNER INFORMATION SYSTEM TAGGING FOR SCHOOL
YEAR 2026-2027**

DATE : JUL 13 2026

This refers to the use of the Basic Education Enrollment Form (BEEF), in compliance with DepEd Order No. 17, s. 2025, titled "*Revised Basic Education Enrollment Policy*." BEEF is used to collect learners' personal information which shall be used to create and/or update the learner profiles in the Learner Information System (LIS).

Further, DepEd Order No. 27, s. 2019, titled "*Guidelines on the Yearly Collection of Data/Information Requirements and Validation Processes*," provides that class advisers in public schools and designated school system administrators or school registrars in private schools must ensure that all learner profiles are updated regularly.

In this regard, all Educational Service Contracting (ESC) and Senior High School Voucher Program (SHSVP) participating schools are hereby reminded to ensure the proper tagging of learners in the LIS. Proper tagging ensures that the ESC grantees and SHS Voucher Program Beneficiaries (VPBs) are appropriately prioritized under the categories provided in DepEd Order No. 11, s. 2026, titled "*Revised Guidelines on the Implementation of Expanded Government Assistance to Students and Teachers in Private Education (E-GASTPE) in the Department of Education*."

Furthermore, participating schools are also reminded to correctly tag learners as ESC grantees or SHS Qualified Voucher Recipients (QVRs). For guidance, please refer to the following LIS tagging procedures:

Table 1. LIS Tagging Procedures

Tagging Facility	Manual
Pantawid Pamilyang Pilipino Program (4Ps)	https://tinyurl.com/4PsGuide
Indigenous Peoples	https://tinyurl.com/IPUserGuide
Learners with Special Educational Needs	https://tinyurl.com/LSENGuide
ESC grantees and SHS QVRs	https://tinyurl.com/ESCandSHSQVRIDUserGuide

Source: <https://support.lis.deped.gov.ph/support/>

Lastly, all ESC and SHSVP participating schools must ensure the accurate and timely encoding, updating, and validation of learner and school information in both the BEIS and the LIS. Failure to update data within the prescribed timelines shall constitute a light offense, as stipulated in DepEd Order No. 11, s. 2026.

For immediate dissemination and strict compliance.