



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2026-299

To : Assistant Schools Division Superintendent
CID Chief
SGOD Chief
Public Schools District Supervisors
Education Program Supervisors
Concerned SDO Personnel

Subject : **Participation in the Local School Board Orientation on the Omnibus Guidelines on the Use of the Special Education Fund (SEF)**

Date : August 3, 2026

Pursuant to the invitation from the Office of the City Mayor, through Hon. Josef F. Cagas, RN, JD, MPA, dated July 28, 2026, this Office hereby directs the concerned division personnel, whose names are listed in Enclosure No. 1, to attend the **Local School Board Orientation on the Omnibus Guidelines on the Use of the Special Education Fund (SEF)** on August 4, 2026, at 9:00 to 12:00 Noon at the Function Hall, Dawis Wharf, Digos City.

The orientation aims to provide Local School Board members and education stakeholders with a clearer understanding of the updated guidelines governing the proper utilization and management of the Special Education Fund.

Attendance shall be on official time. Travel and other incidental expenses, if any, shall be charged against available local/downloaded funds, subject to the usual government accounting and auditing rules and regulations.

Immediate dissemination and compliance with this Memorandum are desired.

Schools Division of Digos City

RECORDS SECTION

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO V
Schools Division Superintendent

Enclosure: List of Participants

DATE: 03 AUG 2026 TIME: 4:21 PM



Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002

(082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375

(082) 553-8396 | (082) 553-8376

www.depeddigoscity.org | digos.city@deped.gov.ph

LIST OF PARTICIPANTS

Local School Board Orientation on the Omnibus Guidelines on the Use of the Special Education Fund (SEF)

August 4, 2026 | Function Hall, Dawis Wharf, Digos City

No.	Name	Position
1	Melanie P. Estacio, PhD, CESO V	SDS
2	Maria Genevieve T. Francisquete, CESO VI	ASDS
3	Sollie B. Oliver, SGOD-Chief	Chief ES, SGOD
4	Beverly S. Daugdaug, CID-Chief	Chief ES, CID
5	Clarence S. Pillerin, Ed.D	PSDS
6	Ida I. Juezan, Ed.D	PSDS
7	Gervasio R. Salinas, Jr., Ed.D	PSDS
8	Ferna Renira T. Alde, Ed.D	PSDS
9	Neil Bongcayao	PSDS
10	Jessica G. Lucero	PSDS
11	Mary Joy B. Fortun	PSDS
12	Cherry Rossette E. Oliva	PSDS
13	Eleser D. Mateo	PSDS
14	Ronald B. Dedace	PSDS
15	Leilani T. Senires, Ed.D	EPS, LRMDs
16	Rowena M. Magdayao, Ed.D	EPS, English
17	Inda D. Nacua	EPS, ESP
18	Angel Bisaga Jr., Ed.D	EPS, MAPEH
19	Jem Boy Cabrella, Ph.D	EPS, Mathematics
20	Joan Niones, Ed.D	EPS, Filipino
21	Ivy F. Solano, Ph.D	EPS, Science
22	Atty. Rodel L. Pagayon	EPS, AP
23	Elizabeth F. Quinones, Ph.D	EPS, TLE
24	Marjun B. Rebosquillo	SEPS-P&R
25	Peter-Jason C. Senarillos	SEPS-SMN
26	Cherry Ann B. Bohol	EPS, SGOD
27	Dr. Micah Fuentes	MO-III





Republic of the Philippines
Province of Davao Del Sur
CITY OF DIGOS



OFFICE OF THE CITY MAYOR

July 28, 2026

MELANIE P. ESTACIO, PhD, CESO V

Schools Division Superintendent

Digos City Division

Digos City, Davao del Sur

THRU:

MARY JOY B. FORTUN

Public Schools District Supervisor

Subject: INVITATION TO THE LOCAL SCHOOL BOARD ORIENTATION

Dear **MA'AM ESTACIO:**

Greetings of peace and solidarity!

In our shared commitment to advancing quality education through effective governance and responsible stewardship of educational resources, the City Government of Digos, through the Local School Board, is honored to invite you to the **Local School Board Orientation** entitled "**Omnibus Guidelines on the Use of the Special Education Fund (SEF)**," to be held on **August 4, 2026**, at the **Function Hall, Dawis Wharf, Digos City**.

The orientation aims to provide Local School Board members and education stakeholders with a clearer understanding of the updated guidelines on the proper utilization of the Special Education Fund. Your presence and valuable insights as Schools Division Superintendent will greatly contribute to the success of this activity.

We look forward to your favorable response and continued partnership in advancing quality education for the learners of Digos City.

Thank you, and we hope to welcome you on this occasion.

Very truly yours,

JOSEF F. CAGAS, RN, JD, MPA
City Mayor

BY THE AUTHORITY OF THE CITY MAYOR:

[Signature]
JOSE F. CAGAS
CITY ADMINISTRATOR

all