



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2026- 718

To : **BEVERLY S. DAUGDAUG, EdD**
Chief, Curriculum Implementation Division

ATTENTION:

CHERRY ROSSETTE E. OLIVA
PSDS/Division MEP Focal Person

Subject : **PARTICIPATION IN THE DEVELOPMENT AND FINALIZATION OF
MANUAL OF OPERATIONS ON THE IMPLEMENTATION OF MADRASAH
EDUCATION PROGRAM (MEP)**

Date : August 10, 2026

In pursuance to Regional Memorandum CLMD-2026-359, dated August 6, 2026, entitled "*Participation in the Development and Finalization of Manual of Operations on the Implementation of Madrasah Education Program (MEP)*", this Office directs the participation of **Cherry Rossette E. Oliva, Public Schools District Supervisor/Division MEP-ALIVE Coordinator** in the series of its activities as stipulated below:

Activity	Date	Venue
Development of the Manual of Operations for the Implementation of MEP	August 12 – 14, 2026	DepEd VII, Ecotech Center, Lahug, Cebu City
Finalization of the Manual of Operations for the Implementation of MEP	September 16 - 18, 2026	DepEd VII, Ecotech Center, Lahug, Cebu City

Specifically, the objectives of the activities are as follows:

- a. Develop a Manual of Operations that will serve as reference for all program implementers and stakeholders of MEP;



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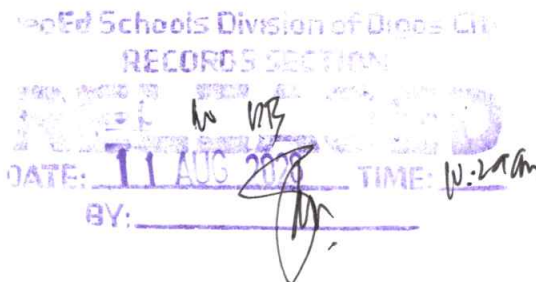
- b.** Unify procedures, clarify roles, articulate workflows, and provide tools that support planning, curriculum implementation, instructional supervision, resource development, financial management, partnership governance, and monitoring and evaluation; and
- c.** Strengthen the implementation of MEP through the Manual of Operations as a transformative and empowering for Muslim learners across the country.

Accommodation, traveling, and other incidental expenses shall be charged against 2026 Madrasah Education Program (MEP) Current Funds and other Local Funds or Regional/Division MEP Funds, all subject to the usual government accounting and auditing rules and regulations.

Participants shall be granted service credits as per DepEd Order No. 53, s. 2003, re: "Updated Guidelines on Grant of Vacation Service Credits", and the existing CSC-DBM Joint Circular no. 2 on non-monetary remuneration for the overtime services rendered, or for training that falls on summer, holidays, Saturdays, and Sundays.

For information, guidance, and compliance.


MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent



Enclosed: As stated.

Reference: Regional Memorandum CLMD-2026-359

CID/creo





Republic of the Philippines
Department of Education
DAVAO REGION

August 6, 2026

REGIONAL MEMORANDUM
CLMD-2026-359

PARTICIPATION IN THE DEVELOPMENT AND FINALIZATION
OF MANUAL OF OPERATIONS ON THE IMPLEMENTATION
OF MADRASAH EDUCATION PROGRAM

To: Schools Division Superintendent
Division of Digos City

1. Pursuant to Memorandum-DM-LS-2026-282 dated June 25, 2026, this Office informs the participation of Cherry Rosette E. Oliva, public school district supervisor in the series of writeshop relative to Madrasah Education Program, as indicated below:

Activity	Date	Venue
Development of the Manual of Operations for the Implementation of MEP	August 12-14, 2026	DepEd VII Ecotech Center, Lahug, Cebu City
Finalization of the Manual of Operations for the Implementation of MEP	September 16-18, 2026	

- Participant is requested to register through <https://tinyurl.com/MEP-MO>, on or before August 15, 2026. Meals shall be provided beginning with breakfast on Day 1 and ending with afternoon snacks on Day 3.
- Expenses for accommodation, travel and other incidental costs shall be charged against OSEC-11-26-02724 and available MEP current funds, subject to the usual government accounting and auditing rules and regulations.
- Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director IV

ROC/04/drd



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM
DM-LS-2026_282

TO : **REGIONAL DIRECTORS**

FROM : *Carmela C. Oracion*
CARMELA C. ORACION
Undersecretary for Learning Systems *G* *H*

SUBJECT : **PARTICIPATION IN THE WORKSHOPS ON THE DEVELOPMENT, VALIDATION, AND FINALIZATION OF MANUAL OF OPERATIONS ON THE IMPLEMENTATION OF MADRASAH EDUCATION PROGRAM**

DATE : **JUNE 25, 2026**

In line with the goal of delivering quality, relevant, inclusive, and responsive basic education and in support of the Department of Education's (DepEd) Five-Point Agenda and commitment to enhance the implementation of the Madrasah Education Program (MEP), the Bureau of Learning Delivery-Student Inclusion Division (BLD-SID) will conduct the following activities:

Activity	Date	Venue
Workshop on the Development of Manual of Operations on the Implementation of MEP	August 12-14, 2026	DepEd Ecotech Center, Cebu City, Region VII
Workshop on the Validation of Manual of Operations on the Implementation of MEP	August 26-28, 2026	DepEd Ecotech Center, Cebu City, Region VII
Workshop on the Finalization of Manual of Operations on the Implementation of MEP	September 16-18, 2026	DepEd Ecotech Center, Cebu City, Region VII



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The activities aim to:

- A. Develop a Manual of Operations that will serve as reference for all program implementers and stakeholders of MEP;
- B. Unify procedures, clarify roles, articulate workflows, and provide tools that support planning, curriculum implementation, instructional supervision, resource development, financial management, partnership governance, and monitoring and evaluation; and
- C. Strengthen the implementation of MEP through the Manual of Operations as a transformative and empowering for Muslim learners across the country.

Participants in these activities shall include select Regional and Division Madrasah Education Program Coordinators (RMEPCs and DMEPCs) with expertise in implementing the program, and members of the Central Office (CO) Program Management Team (See **Annex A: Distribution of Participants**). To safeguard instructional time while ensuring meaningful participation, Asatidz shall be consulted separately through appropriate mechanisms to ensure that inputs and recommendations are adequately reflected in the discussions and outputs of the workshop. RMEPCs are required to register their participants from their respective regions using the link provided below not later than **August 5, 2026**, through this link: <https://tinyurl.com/MEP-MO>

Participants are likewise reminded to bring their laptop and extension cord during the activity and attend all sessions. To ensure judicious utilization of government resources, participants are advised to avail themselves the most economical and appropriate mode of transportation. They are expected to arrive at the venue on the first day of the activity. For each activity, the first meal to be served shall be **breakfast on Day 1**, while the last meal shall be **afternoon snacks on Day 3** (See **Annex B: Indicative Program of Activities**).

Accommodation, travel and other incidental expenses shall be charged to **2026 MEP Current Funds** and other **Local Funds**, should there be deficiencies in the downloaded funds, subject to the usual government accounting and auditing rules and regulations.

For queries and clarifications, please contact the BLD-SID, attention: Ms. Armi S. Victor, and/or Dr. Nicanor M. San Gabriel Jr., Supervising Education Program Specialists through email at bls.sid@deped.gov.ph

For immediate dissemination and compliance.

Copy furnished:

MALCOLM S. GARMA

Undersecretary for Governance and Operations



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ANNEX A: DISTRIBUTION OF PARTICIPANTS

Workshops on the **Development** and **Finalization** of Manual of Operations for MEP Implementation

Region	RMEPC	DMEPC	Total
NCR	1 (female)	1 (male)	2
CAR	1 (female)	1 (male)	2
III	1 (male)	1 (female)	2
CALABARZON	1 (female)	1 (male)	2
VI	1 (female)	1 (male)	2
IX	1 (female)	1 (male)	2
XI	1 (male)	1 (female)	2
XII	1 (male)	1 (female)	2
CARAGA	1 (female)	1 (male)	2
SID Specialists	2 (female)	2 (male)	4
Total	11	11	22

Workshop on the **Validation** of Manual of Operations for MEP Implementation

Region	RMEPC	DMEPC	Total
I	1 (female)	1 (male)	2
II	1 (male)	1 (female)	2
MIMAROPA	1 (female)	1 (male)	2
V	1 (female)	1 (male)	2
VII	1 (female)	1 (male)	2
NIR	1 (female)	1 (male)	2
VIII	1 (male)	1 (female)	2
X	1 (female)	1 (male)	2
SID Specialists	2 (female)	2 (male)	4
Total	10	10	20



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ANNEX B: INDICATIVE PROGRAM OF ACTIVITIES

**Manual of Operations on the Implementation of Madrasah Education Program
 (Development Workshop)
 August 12-14, 2026, DepEd Ecotech Center, Cebu City, Region VII**

Objectives:

The activity aims to develop a comprehensive Manual of Operations to guide the effective and efficient implementation of the Madrasah Education Program (MEP), including policies, standards, procedures, and roles of stakeholders aligned with DepEd mandates.

TIME	DAY 1 WEDNESDAY	DAY 2 THURSDAY	DAY 3 FRIDAY
8:00 – 8:45 AM	Opening Program Overview of the Workshop Objectives and Expected Outputs	Workshop Proper: Drafting of Manual of Operations for MEP Chapters/Sections	Presentation of Group Outputs/ Feedback
8:45- 9:15 AM	Presentation: Rationale and Framework of the Development of Manual of Operation for MEP		
9:15-9:30 AM	MORNING HEALTH BREAK		
9:30 -12:00 PM	Review of Existing Policies on MEP Open Forum (Plenary Session 1)	Workshop Proper: Consolidation of Draft Manual of Operations for MEP	Refinement and Enhancement of Manual of Operations
12:00 – 1:00 PM	LUNCH BREAK		
1:00 – 3:00 PM	Identification of Key Components of the Manual (Policies, Standards, Procedures)	Workshop Proper: Presentation and Peer Review of Draft Outputs	Closing Program -Submission of Final Outputs
3:00-3:15 PM	AFTERNOON HEALTH BREAK		
3:15 – 5:00 PM	Workshop / Breakout Sessions Initial Drafting of Assigned Sections	Refinement of Outputs Based on Feedback	Home-Sweet-Home
OFFICER OF THE DAY	MARITES P. ROMEN	NICANOR M. SAN GABRIEL JR.	ARMY S. VICTOR

*1st Meal, AM Snacks of Day 1 (Wednesday)

*Last Meal, PM Snacks of Day 3 (Friday)



Republic of the Philippines
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**Manual of Operations on the Implementation of Madrasah Education Program
 (Validation Workshop)**
August 26-28, 2026, DepEd Ecotech Center, Cebu City, Region VII

Objectives:

The activity aims to review and validate the Manual of Operations for the implementation of the Madrasah Education Program (MEP) to ensure its relevance, responsiveness, and alignment with existing policies, standards, and field requirements.

TIME	DAY 1 WEDNESDAY	DAY 2 THURSDAY	DAY 3 FRIDAY
8:00 – 8:45 AM	Opening Program Overview of the Workshop Objectives and Expected Outputs	Workshop Proper: Validation of Assigned Manual of Operation Sections	Presentation of Validated Outputs Feedback from Validators/Experts
8:45- 9:15 AM	Presentation: <i>Rationale of the Validation of Manual of Operations for MEP</i>		
9:15-9:30 AM	MORNING HEALTH BREAK		
9:30 -12:00 PM	Presentation of Draft Manual of Operations (Plenary Session 1) Open Forum	Continuation of Validation Workshop	Refinement and Finalization of Outputs
12:00 – 1:00 PM	LUNCH BREAK		
1:00 – 3:00 PM	Identification of Validation Criteria and Tools	Consolidation of Comments and Recommendations	<i>Closing Program</i> • <i>Adoption of Validated MOO</i> • <i>Submission of Final Outputs</i>
3:00-3:15 PM	AFTERNOON HEALTH BREAK		
3:15 – 5:00 PM	Workshop / Breakout Sessions Initial Validation	Presentation and Peer Validation of Revised Sections	<i>Home-Sweet-Home</i>
OFFICER OF THE DAY	ARMI S. VICTOR	NICANOR M. SAN GABRIEL JR.	MARITES P.ROMEN

*1st Meal, AM Snacks of Day 1 (Wednesday)

*Last Meal, PM Snacks of Day 3 (Friday)



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**Manual of Operations on the Implementation of Madrasah Education Program
(Finalization Workshop)
September 16-18, 2026, DepEd Ecotech Center, Cebu City, Region VII**

Objectives:

The activity aims to finalize the Manual of Operations for the implementation of the Madrasah Education Program (MEP) by integrating validated inputs, ensuring clarity, coherence, and completeness of policies, standards, and procedures for effective program implementation.

TIME	DAY 1 WEDNESDAY	DAY 2 THURSDAY	DAY 3 FRIDAY
8:00 – 8:45 AM	Opening Program Overview of the Workshop Objectives and Expected Outputs	Workshop Proper: <i>Finalization of Assigned Manual of Operations Sections</i>	Presentation of Final Outputs Feedback from Management/Experts
8:45- 9:15 AM	Presentation: <i>Rationale and Framework of the Finalization of Manual of Operation for MEP</i>		
9:15-9:30 AM	MORNING HEALTH BREAK		
9:30 -12:00 PM	Review of Consolidated Validated MOO (Plenary Session 1) Open Forum	Workshop Proper: <i>Harmonization and Alignment of All Sections</i>	Final Review and Polishing of the Manual of Operations
12:00 – 1:00 PM	LUNCH BREAK		
1:00 – 3:00 PM	Identification of Gaps, Redundancies, and Enhancements	Workshop Proper: <i>Presentation and Integration of Final Revisions</i>	<i>Closing Program -Submission of Final Outputs</i>
3:00-3:15 PM	AFTERNOON HEALTH BREAK		
3:15 – 5:00 PM	Workshop / Breakout Sessions Initial Finalization of Sections	Refinement and Packaging of the Final Document	<i>Home-Sweet-Home</i>
OFFICER OF THE DAY	MARITES P. ROMEN	NICANOR M. SAN GABRIEL JR.	ARMIS. VICTOR

*1st Meal, AM Snacks of Day 1 (Wednesday)

*Last Meal, PM Snacks of Day 3 (Friday)