



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region XI
CITY SCHOOLS DIVISION OF DIGOS CITY
 Digos City



REQUEST FOR QUOTATION

19-11-170

RFQ No.

25-Nov-19

Date

Company Name _____
 Address _____
 Contact No. _____
 TIN No. _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

For and in the absence of the BAC Chairperson:

MELANIE P. ESTACIO, Ph.D
 BAC CHAIRMAN

VICENTE C. LABURADA
 BAC VICE-CHAIRMAN

NOTE:

1. ALL ENTRIES MUST BE LEGIBLY WRITTEN
2. DELIVERY PERIOD MUST BE ON NOVEMBER 28 - 29, 2019
3. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS
4. PAYMENT TERM WITHIN 30 DAYS
5. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

REQUIRED DOCUMENTS TOGETHER WITH THE RFO:

- a) Mayor's/Business Permit
- b) PhilGEPS Registration
- c) Income/Business Tax Return
- d) Omnibus Sworn Statement (ORIGINAL)

NOTE: For CY 2019, bidders shall submit these documents to DepEd Digos City Division only ONCE.

6. Approved Budget: Php 1,600.00 per pax/day

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
1	Workshop on Indigenization of Lesson Plans and Field Tests of ILPs for use by Kinder, Grade I, II and III for SY 2019-2020 November 28-29, 2019 Meals and Snacks and Lease of Real Property and Venue Accomodation, Meals, Snacks and Training Venue (2 Days & 2 Nights)	heads	35		
	Day 1 - November 28, 2019 Breakfast: Selection from the breakfast menu Lunch: Rice, Beef Steak, Battered Chicken, Tropical Fruit Medley, Chicken Pansil, Fruit Juice Morning Snacks: Cream Bread and Chicken Sotanghon (Plus pica-pica: peanuts, stick bread, fish cracker), fruit juice Afternoon Snacks: Assorted kakanin, hot choco, coffee Dinner: Dinner specialty of the house (Selection)				
	Day 2 - November 29, 2019 Breakfast: Selection from the breakfast menu Lunch: Rice, Grilled Tuna, Chicken Tinola, Fried Fish Fillet, Camote Tops Salad, Fruit Juice Morning Snacks: Pancake w/ syrup, Pineapple Juice (Plus pica-pica: peanuts, stick bread, fish cracker), fruit juice Afternoon Snacks: Banana Cake, Fruit Shake Dinner: Dinner specialty of the house (Selection)				
	Note: Charge to IPEd PSF Funds FY 2019				
	SUBJECT TO WITHHOLDING TAX				

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Quoted by:
 Date: 11/25-19

 Company Name

 Telephone/Cellphone Number

 Printed Name/Signature of Authorized Representative
 Date: _____