Republic of the Philippines
DEPARTMENT OF EDUCATION
Region XI
CITY SCHOOLS DIVISION OF DIGOS CITY
Digos City

REQUEST FOR QUOTATION

20-10-075B
RFQ No.
16-Nov-20
Date

Company Name : _____
Address : _____
Contact No. : _____
TIN No. : _____

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

BASILIO F. MANA-AY, JR., EdD
BAC CHAIRMAN

NOTE:

1. ALL ENTRIES MUST BE LEGIBLY WRITTEN.
2. DELIVERY PERIOD MUST BE WITHIN 10 DAYS UPON RECEIPT OF P.O.
3. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
4. PAYMENT TERM: WITHIN 30 DAYS
5. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

REQUIRED DOCUMENTS TOGETHER WITH THE RFQ:

a) Mayor's/Business Permit
b) PhilGEPS Registration
c) Income/Business Tax Return
d) Omnibus Sworn Statement (ORIGINAL)

NOTE: *For CY 2020, bidders shall submit these documents to DepEd Digos City Division only* ***ONCE*** *.*

6. Approved Budget: Php 63,851.00

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
1	Toilet Tissue Paper, 2-ply sheets, 150 pulls	pack	30		
2	Air Freshener, aerosol, 280ml. /150g min	Can	60		
3	Broom, soft (tambo)	Piece	10		
4	Broom, Stick (Ting -Ting), usuable length: 760mm min	Piece	10		
5	Cleaner, Toilet Bowl and Urinal, 900ml -1000ml	Bottle	30		
6	Detergent Powder,all purpose, 1kg.	Pack	15		
7	Disinfectant Spray, aerosol type, 400 -550 grams	Can	60		
8	Furniture Cleaner, aerosol type, 300ml min per can	Can	10		
9	Mophandle, heavy duty, aluminum, screw type	Piece	8		
10	Rags, all cotton, 32 pieces per kilogram min	Bundle	12		
11	Alcohol, Ethyl, 60% -70%, scented , 500ml.	Bottle	150		
12	Carpet (mini size)	Piece	3		
13	Crates (black)	Piece	15		
14	Antibacterial Sanitizer, 5 n 1 , 500 ml.	Bottle	1		
15	Dishwashing Soap Liquid, 750.ml.	Bottle	10		
16	Straw Broom	Piece	3		
17	Alcohol -Isoprophyl, 70% , 500ml.	Bottle	129		
18	Face Shield	Piece	100		
19	Cleaner, Toilet Bowl and Urinal, 900ml. -1,000ml.	Bottle	20		
20	Disinfectant Spray	Piece	4		
21	Rag (floor)	Piece	15		
22	Cutter Knife, for general purpose	Piece	8		
23	Dish Cabinet	Unit	1		
	SUBJECT TO WITHHOLDING TAX				

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Canvassed by:

_____

_____
Date

_____
Company Name

_____
Telephone/Cellphone Number

_____
Printed Name/Signature of Authorized Representative

Date: _____