



Region XI

## CITY SCHOOLS DIVISION OF DIGOS CITY

Digos City



## REQUEST FOR QUOTATION

20-11-083C	
RFQ No.	
19-Nov-20	
Date	

Company Name		
Address	:	
Contact No.	:	
TIN No		

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

BASILIO P. MANA-AY, JR., EdD
BAC CHAIRMAN

## NOTE:

- 1. ALL ENTRIES MUST BE LEGIBLY WRITTEN.
- 2. DELIVERY PERIOD MUST BE WITHIN 10 DAYS UPON RECEIPT OF P.O.
- 3. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
- 4. PAYMENT TERM: WITHIN 30 DAYS
- 5. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

## REQUIRED DOCUMENTS TOGETHER WITH THE RFQ:

- a) Mayor's/Business Permit
- b) PhilGEPS Registration
- c) Income/Business Tax Return
- d) Omnibus Sworn Statement (ORIGINAL)

NOTE: For CY 2020, bidders shall submit these documents to DepEd Digos City Division only ONCE.

6. Approved Budget: Php 106,000.00

FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL

TEM NO.	(FAILURE TO DO SO WILL MEAN DISQUALIFICATION  ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE TOTAL PRI
1	High back executive chair, mesh, with headrest	рс	1	
2	Chair, monobloc, white, with backrest, without armrest	unit	50	
3	Wooden Office table	рс	9	
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	SUBJECT TO WITHHOLDING TAX			

Company Name
Telephone/Cellphone Number
Printed Name/Signature of Authorized Representative