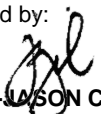




## DepEd Schools Division of Digos City Annual Procurement Plan for FY 2021

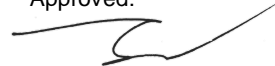
Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Traveling expenses/Transportation Expenses	SDO	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	110,000.00	110,000.00	0	For travel expenses of SDO personnel
2	Fidelity Bond premiums	SDS, Cashier, AO V	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	157,500.00	157,500.00	0	For payment of fidelity bonds
3	Accountable Forms expenses	SDO	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	22,750.00	22,750.00	0	For payment of accountable forms
4	Security Services	SDO	YES	Competitive Bidding	10/15/21	11/05/2021	11/12/2021	11/15/21	GoP	684,000.00	684,000.00	0	Procurement of Security Services
5	Water Expenses	SDO	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	170,400.00	170,400.00	0	
6	Electricity Expenses	SDO	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	990,000.00	990,000.00	0	
7	Auditing Services	COA	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	56,000.00	56,000.00	0	
8	Communication Expenses	SDO	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	915,100.00	915,100.00	0	
9	Fuel, Oil and Lubricant Expenses	SDO	NO	NP-53.9 - Small Value Procurement	5/5/21	05/12/2021	05/19/21	05/21/21	GoP	150,000.00	150,000.00	0	
10	Repair and Maintenance	SDO	NO	NP-53.9 - Small Value Procurement	07/15/21	N/A	07/31/21	07/28/21	GoP	515,000.00	515,000.00	0	
11	Living Quarters	SDS, ASDS	NO	Shopping	03/1/21	N/A	03/8/21	03/15/21	GoP	84,000.00	84,000.00	0	
12	Expenses for Office Operations	SDO	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	40,000.00	40,000.00	0	
13	General Services	SDO	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	200,000.00	200,000.00	0	
14	Insurance Expenses	SDO	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00	0	
15	Mancom Meetings	SDO	NO	NP-53.9 - Small Value Procurement	06/15/21	N/A	06/22/21	06/23/21	GoP	69,000.00	69,000.00	0	
16	Registration Expenses for Seminars, Conferences, Meetings	SDO	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	247,650.00	247,650.00	0	
17	Monitoring and Evaluation (DMEA) Expenses	SDO	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	115,000.00	115,000.00	0	
18	Annual Check-up Services and Supplies	SDO	NO	NP-53.9 - Small Value Procurement	08/15/21	N/A	08/22/21	08/29/21	GoP	140,000.00	140,000.00	0	
19	CID Trainings	CID	NO	NP-53.9 - Small Value Procurement	06/15/21	N/A	06/22/21	06/29/21	GoP	400,000.00	400,000.00	0	
20	SGOD Trainings	SGOD	NO	NP-53.9 - Small Value Procurement	08/3/21	N/A	08/10/21	08/22/21	GoP	200,000.00	200,000.00	0	
21	Professional Enhance of Teachers	CID	NO	NP-53.9 - Small Value Procurement	09/21/21	N/A	09/28/21	09/30/21	GoP	120,000.00	120,000.00	0	
22	Attendance to Regional Trainings	SDO	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00	0	
23	Common-Use Supplies for Office Operations	SDO	NO	NP-53.9 - Small Value Procurement	06/15/21	06/22/21	06/29/21	06/30/21	GoP	707,600.00	707,600.00	0	
24	Office of the SDS Trainings	SDS	NO	NP-53.9 - Small Value Procurement	11/15/21	N/A	11/22/21	11/23/21	GoP	220,000.00	220,000.00	0	

**6,464,000.00    6,464,000.00**

Prepared by:   
**PETER-LUIS C. SENARILLOS**  
 BAC Secretariat Head

Funds Available: Php 6,464,000.00  
  
**NEPTUNE L. TAMBILAWAN**  
 Administrative Officer V-Budget  
 3.24.21

Recommending Approval:  
  
**BASILIO F. MANA-AY, JR**  
 Asst. Schools Division Superintendent  
 BAC Chairperson

Approved:   
**CRISTY C. EPE**  
 Schools Division Superintendent