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Republic of the Philippines
Department of Education - Division of Digos City
Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

We hereby request the publication of the following vacant positions at the DEPED-Division of Digos City in the CSC website:

*Posting date: April 13, 2021
Closing date: April 22, 2021
(13 Items)*

CIVIL SERVICE COMMISSION
DAVAO DELEGATED FIELD OFFICE
RECEIVED
DATE: 4/7/21 TIME: 3:43
MYHRRA FAYE L. BONTIA
Administrative Officer IV-HRMO
ANTONINITE M. MUSILL
Clerk

Date: April 7, 2021

No.	Position Title(Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job Pay/ Grade	Monthly Salary	Qualification Standards				Competency (If applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	MEDICAL OFFICER III	OSEC-DECSB-MDOF3-750006-2017	21	60,901.00	Doctor of Medicine	None required	None required	RA 1080	N/A	SGOD, SDO
2	SCHOOL PRINCIPAL I	OSEC-DECSB-SP1-750202-2010	19	48,313.00	Bachelor's degree in Elementary Education (BEED); or Bachelor's degree with 18 professional education units	40 hours of relevant training	Head Teacher (HT) for 1 year; or Teacher-in-Charge (TIC) for 2 years; or Master Teacher (MT) for 2 years; or Teacher for 5 years	LET/PBET/R.A. 1080	N/A	ELEMENTARY EDUCATION
3	SCHOOL PRINCIPAL I	OSEC-DECSB-SP1-750205-2010	19	48,313.00	Bachelor's degree in Elementary Education (BEED); or Bachelor's degree with 18 professional education units	40 hours of relevant training	Head Teacher (HT) for 1 year; or Teacher-in-Charge (TIC) for 2 years; or Master Teacher (MT) for 2 years; or Teacher for 5 years	LET/PBET/R.A. 1080	N/A	ELEMENTARY EDUCATION
4	SCHOOL PRINCIPAL I	OSEC-DECSB-SP1-750203-2010	19	48,313.00	Bachelor's degree in Elementary Education (BEED); or Bachelor's degree with 18 professional education units	40 hours of relevant training	Head Teacher (HT) for 1 year; or Teacher-in-Charge (TIC) for 2 years; or Master Teacher (MT) for 2 years; or Teacher for 5 years	LET/PBET/R.A. 1080	N/A	ELEMENTARY EDUCATION

5	SCHOOL PRINCIPAL I	OSEC-DECSB-SP1-750213-2010	19	48,313.00	Bachelor's degree in Elementary Education (BEED); or Bachelor's degree with 18 professional education units	40 hours of relevant training	Head Teacher (HT) for 1 year, or Teacher-in-Charge (TIC) for 2 years, or Master Teacher (MT) for 2 years, or Teacher for 5 years	LET/PBET/R A.1080	N/A	ELEMENTARY EDUCATION
6	SCHOOL PRINCIPAL I	OSEC-DECSB-SP1-750214-2010	19	48,313.00	Bachelor's degree in Elementary Education (BEED); or Bachelor's degree with 18 professional education units	40 hours of relevant training	Head Teacher (HT) for 1 year, or Teacher-in-Charge (TIC) for 2 years, or Master Teacher (MT) for 2 years, or Teacher for 5 years	LET/PBET/R A.1080	N/A	ELEMENTARY EDUCATION
7	SCHOOL PRINCIPAL I (Secondary Grades)	OSEC-DECSB-SP1-750197-2010	19	48,313.00	Bachelor's degree in Secondary Education (BSED); or Bachelor's degree with 18 professional education units	40 hours of relevant training	Head Teacher (HT) for 1 year, or Teacher-in-Charge (TIC) for 2 years, or Master Teacher (MT) for 2 years, or Teacher for 5 years	LET/PBET/R A.1080	N/A	KAPATAGAN NHS
8	SPECIAL EDUCATION TEACHER II	OSEC-DECSB-SPET2-750030-2014	15	33,575.00	Bachelor's degree in Education with specialization in Special Education	4 hours of relevant training	1 year experience as Special Education Teacher	LET/PBET/R A.1080	N/A	RAMON MAGSAYSAY CENTRAL ES
9	TEACHER III	OSEC-DECSB-TCH3-750636-2016	13	28,276.00	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	LET/PBET/R A.1080	N/A	Dampas ES
10	TEACHER III (Secondary Grades)	OSEC-DECSB-TCH3-752961-1998	13	28,276.00	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	2 years relevant experience	LET/PBET/R A.1080	N/A	DIGOS CITY NHS
11	TEACHER II (Secondary Grades)	OSEC-DECSB-TCH2-750395-2012	12	26,052.00	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	1 year of relevant experience	LET/PBET/R A.1080	N/A	DIGOS CITY NHS
12	TEACHER II (Secondary Grades)	OSEC-DECSB-TCH2-759991-1998	12	26,052.00	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major	None Required	1 year of relevant experience	LET/PBET/R A.1080	N/A	DIGOS CITY NHS

13	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-750306-2020	11	23,877.00	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional)/Second Level Eligibility	N/A	NEW ITEM
X	X	X	X	X	X	X	X	X	X	

This Office highly encourages all interested and qualified applicants, including persons with disability (PWD), members of indigenous communities, and those with diverse sexual orientation, gender identity and expression (SOGIE), to apply. Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **April 22, 2021**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph.
2. Performance Ratings in the last rating period (if applicable)
3. Photocopy of Certificate of Eligibility/Rating/License
4. Photocopy of the Official Transcript of Records with CAV
5. Photocopy of the Certificates of Speakership/Trainings/Seminar/Recognition/Awards/Commendations not used in the latest promotion.
6. Certificate of Employment.
7. Updated Service Record

Application Letter Address to:

CRISTY C. EPE

Schools Division Superintendent
Office of the Schools Division Superintendent

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their applications to:

MYHARRA FAYE L. BONTIA

Administrative Officer IV-HRMO
Division of Digos City
Roxas corner Lopez Jaena Streets, Barangay Zone II, Digos City

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED