



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region XI
SCHOOLS DIVISION OF DIGOS CITY
 Digos City



REQUEST FOR QUOTATION

Company Name _____
 Address _____
 Contact No. _____
 TIN No. _____

RFQ No. **23-09-095**
 Date: **September 11, 2023**
 Date and Time of Opening: **September 15, 2023, 9:30 AM**

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

BEVERLY S. DAUGDAUG, EdD
 BAC CHAIRMAN

NOTE:

1. ALL ENTRIES MUST BE LEGIBLY WRITTEN.
2. DELIVERY PERIOD MUST BE WITHIN 10 DAYS UPON RECEIPT OF PURCHASE ORDER.
3. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
4. PAYMENT TERM: WITHIN 30 DAYS
5. INDICATE PRICES PER ITEM AND TOTAL AMOUNT
6. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

REQUIRED DOCUMENTS TOGETHER WITH THE RFO:

- a) Mayor's/Business Permit
- b) PhilGEPS Registration
- c) Income/Business Tax Return
- d) Omnibus Sworn Statement (ORIGINAL)
- e) Bank Account Number (Photocopy of any Proof of Bank Account)

NOTE: For CY 2023, bidders shall submit these documents to DepEd Digos City Division only ONCE.

7. Approved Budget: **P 8,255.50**

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
Lot 1	3.5mm THHN wire	meter	13		
	Surface type 3 gang convenience outlet	pc	4		
	Floor molding plastic	length	3		
	No more nails (small)	pouch	1		
	Plastic expanding	pack	1		
	Duct tape (gray)	pc	1		
	1/4 x 4 x 8 marine plywood	pc	3		
	#3 Concrete nails	kg	0.50		
	#3 Common wire nails	kg	1		
	Primer paint (wood)	gal	0.50		
	Quick dry enamel paint (white)	gal	2		
	Oil tinting (raw sienna)	can	1		
	Paint brush #4	pc	1		
	Paint tray	pc	1		
	Paint thinner	bot	2		
	Sand paper #120	pc	4		
	Finishing nails	kg	0.50		
	Electrical tape	pc	1		
	Glazed tiles 60cm x 60cm	pc	3		
	Tile adhesive 25kg/bag	bag	1		
	Tile grout 5kg/bag	bag	1		
	SUBJECT TO WITHHOLDING TAX				

After having carefully read and accepted your General Conditions,
 I/We quote you on the item/s at prices noted above.

Canvassed by:

DOMINADOR ESPACIO / DIANA GRACE V. AMIGO

Date _____

Company Name _____

Telephone/Cellphone Number _____

Printed Name/Signature of Authorized Representative _____

Date: _____