



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region XI
SCHOOLS DIVISION OF DIGOS CITY
 Digos City



REQUEST FOR QUOTATION

Company Name _____
 Address _____
 Contact No. _____
 TIN No. _____

RFQ No. **23-10-115**
 Date: **October 13, 2023**
 Date and Time of Opening: **October 18, 2023, 9:30 AM**

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

NOTE:

1. ALL ENTRIES MUST BE LEGIBLY WRITTEN.
2. DELIVERY PERIOD MUST BE ON **OCTOBER 27-29, 2023**.
3. PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
4. PAYMENT TERM: WITHIN 30 DAYS
5. INDICATE PRICES PER ITEM AND TOTAL AMOUNT
6. BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

REQUIRED DOCUMENTS TOGETHER WITH THE RFO:

- a) Mayor's/Business Permit
- b) PhilGEPS Registration
- c) Income/Business Tax Return
- d) Omnibus Sworn Statement (ORIGINAL)
- e) Bank Account Number (Photocopy of any Proof of Bank Account)

NOTE: For CY 2023, bidders shall submit these documents to DepEd Digos City Division only **ONCE**.

7. Approved Budget: **P 208,800.00**

BEVERLY S. DAUGDAUG, EdD
 BAC CHAIRMAN

For and in the absence of the BAC Chairperson:


CHERRY ROSSETTE E. OLIVA
 BAC VICE-CHAIRMAN

(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
Lot 1	Procurement of Meals and Snacks for the:				
	Division Training for Coaches in Different Sports Events				
	October 27, 2023	head	174		
	Snacks				
	AM - Chicken sandwich and fresh fruit juice				
	PM - Chicken spaghetti with fresh fruit juice				
	Lunch - Rice, vegetable soup, garden fresh salad, beef steak, crispy chicken, fresh fruits, fresh fruit juice				
	October 28, 2023	head	174		
	Snacks				
	AM - Chicken empanada and fresh fruit juice				
	Lunch - Rice, vegetable soup, garden fresh salad, beef kare kare, crispy buttered chicken, buko pandan, fresh fruit juice, fresh fruits				
	October 29, 2023	head	174		
	Snacks				
	AM - Buko pie with fresh fruit juice				
	PM - Native delicacies with fresh fruit juice				
	Lunch - Rice, native chicken tinola, garden fresh salad, lumpia chicken, fresh juice, fresh fruits				
	<i>Note: No powdered juice, No carbonated drinks & No pork</i>				
	<u>SUBJECT TO WITHHOLDING TAX</u>				

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Canvassed by:

DOMINADOR ESPACIO / DIANA GRACE V. AMIGO / JOEL E. ESTOMO / RAE S. TAGULAO

_____ Date

_____ Company Name

_____ Telephone/Cellphone Number

_____ Printed Name/Signature of Authorized Representative

Date: _____