



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region XI  
**SCHOOLS DIVISION OF DIGOS CITY**  
 Digos City



## REQUEST FOR QUOTATION

Company Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 Contact No. \_\_\_\_\_  
 TIN No. \_\_\_\_\_

RFQ No. **23-10-110E**  
 Date: **November 23, 2023**  
 Date and Time of Opening: **November 29, 2023, 9:30 AM**

Please quote your lowest price on the item/s listed below, subject to the General Conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative.

**BEVERLY S. DAUGDAUG, EdD**  
 BAC CHAIRMAN

- NOTE:**
- ALL ENTRIES MUST BE LEGIBLY WRITTEN.
  - DELIVERY PERIOD MUST BE WITHIN 10 DAYS UPON RECEIPT OF PURCHASE ORDER.
  - PRICE VALIDITY MUST BE WITHIN THIRTY (30) DAYS.
  - PAYMENT TERM: WITHIN 30 DAYS
  - INDICATE PRICES PER ITEM AND TOTAL AMOUNT
  - BIDDERS MUST SUBMIT CERTIFIED PHOTOCOPY OF THE FOLLOWING

**REQUIRED DOCUMENTS TOGETHER WITH THE RFQ:**

- Mayor's/Business Permit
- PhilGEPS Registration
- Income/Business Tax Return
- Omnibus Sworn Statement (ORIGINAL)
- Bank Account Number (Photocopy of any Proof of Bank Account)

*NOTE: For CY 2023, bidders shall submit these documents to DepEd Digos City Division only ONCE.*

7. Approved Budget: **P 70,000.00**

**(FAILURE TO DO SO WILL MEAN DISQUALIFICATION OF YOUR BID PROPOSAL)**

ITEM NO.	ITEM & DESCRIPTION	UNIT	QTY.	UNIT PRICE	TOTAL PRICE
	<b>Procurement of the Rehabilitation and Upgrading of Network Infrastructure of Digos City Division</b>				
<b>Lot 7</b>	<b>2 HP - Split Type Air Conditioning Unit Wall Mount</b>	<b>unit</b>	<b>1</b>		
	<i>Technical Specifications:</i>				
	Refrigerant: R-32				
	Compressor: Inverter				
	With energy-saving feature designed to reduce power consumption while maintaining a comfortable indoor environment				
	With all Voltage Guard Feature in Printed Circuit Board (PCB) allows the equipment to withstand unstable voltage to prevent damage				
	<i>Inclusive of Installation, wiring and other materials</i>				
	<i>3 years warranty for Outdoor PCB</i>				
	<i>1 year warranty for parts and labor</i>				
	<i>5 years warranty for compressor</i>				
	<b>SUBJECT TO WITHHOLDING TAX</b>				

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at prices noted above.

Canvassed by:  
*[Signature]*  
RAFFAELLA

Date \_\_\_\_\_

\_\_\_\_\_  
 Company Name

\_\_\_\_\_  
 Telephone/Cellphone Number

\_\_\_\_\_  
 Printed Name/Signature of Authorized Representative

Date: \_\_\_\_\_