



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
 SGOD-2024- 228

To: : Assistant Schools Division Superintendent
 Division Chiefs
 Public Schools District Supervisors
 Education Program Supervisors
 Public School Heads

Attention:
CHONA A. LASIB - DiCNHS

Subject : **INVITATION TO ATTEND THE NATIONAL TRAINING OF TRAINERS ON CAREER GUIDANCE PROGRAM (CGP) AND CERTIFICATION OF CAREER ADVOCATES**

Date : April 16, 2024

This is in reference to Regional Memorandum ESSD-2024-149 dated April 11, 2024 signed by Allan G. Farnazo, Director IV re: **Invitation to Attend the National Training of Trainers on Career Guidance Program (CGP) and Certification of Career Advocates**, where you are the identified participant to attend the said training on **June 10-14, 2024** in **Dasmariñas, Cavite** (exact venue to be announced).

Travel and other incidental expenses of the participants shall be charged to local funds subject to the availability of funds following compliance with usual accounting and auditing rules, regulations, and procedures.

Relevant details and information are provided in the enclosures.

Immediate and dissemination of this Memorandum is directed.

For and in the absence of the
 Schools Division Superintendent

MARIA GENEVIEVE T. FRANCISQUETE, CESO VI
 Assistant Schools Division Superintendent
 Officer-In-Charge

DepEd Schools Division of Digos City
 RECORDS SECTION

RELEASED
 DATE: APR 18 2024 TIME: 4:10 PM
 BY: [Signature]

Enclosed: As stated
 SGOD/jsa



Record



Republic of the Philippines
Department of Education
DAVAO REGION

69317
Divided Schools Division of Davao
RECORDS SECTION

RECEIVED 119/19
15 APR 2024 TIME: 11:58
BY: [Signature]

Office of the Regional Director

REGIONAL MEMORANDUM
ESSD-2024-149

To : Schools Division Superintendents

Subject: INVITATION TO ATTEND THE NATIONAL TRAINING OF TRAINERS
ON CAREER GUIDANCE PROGRAM (CGP) AND CERTIFICATION
OF CAREER ADVOCATES

Date : April 11, 2024

Herewith is the Memorandum dated 01 April 2024 from **Atty. Romeo A. Escobedo**, Undersecretary, Department of Education, Meralco Avenue, Pasig City entitled **Invitation to Attend the National Training of Trainers on Career Guidance Program (CGP) and Certification of Career Advocates on June 10-14, 2024 in Dasmariñas, Cavite** (exact venue to be announced).

As a professional development program, this endeavor intends to capacitate the national pool of trainers on the implementation of CGP. Specifically, it aims to:

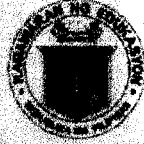
1. familiarize themselves with current situation of the CGP in the context of basic education program;
2. equip would-be career advocates with knowledge, skills, and competencies in helping learners understand themselves in the context of their environment;
3. discuss the salient provisions of RA 10533: Enhanced Basic Education Act of 2013 and RA 11206 : Secondary School Career and Counseling Act, as they relate to career guidance and advocacy and the highlights of RA 9258 : The Guidance and Counseling Act of 2004 as they provide the legal bases for the capacity enhancement of teachers to become career advocates, and
4. develop a comprehensive CGP Action Plan to be implemented in the schools.

The following are the participants of the training:

Name	School	Division
1. Shiela Mae G. Estabaya	Davao City Special High School	Davao City
2. Chona A. Lasib	Digos City National High School	Digos City
3. Annalou L. Tampipi	Hagonoy National High School	Davao del Sur
4. Flora May C. Villanueva	Nabunturan National CHS	Davao de Oro
5. Marivic B. Aba-a	New Corella National High School	Davao del Norte
6. Jocelyn T. Olandria	Mati School of Arts and Trades	Mati City
7. Juliet D. Raganas	Panabo City Division	Panabo City
8. Aileen M. Veras	Samal National High School	IGACOS
9. Melecare M. Carillo	Tagum National Trade School	Tagum City
10. Leonides M. Labis	Mariano Peralta NHS	Davao Occidental



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 DAVAO REGION

Office of the Regional Director

In addition to the expected participants, **Dr. Melanie O. Mandia**, Senior Education Program Specialist and **Urbano Quibor Jumamil, Jr.**, Registered Guidance Counselor, Sta. Fe. National High School, Division of Davao del Norte will also attend the activity as resource writer and CGP core team trainees.

To confirm attendance, participants may register through <https://tinyurl.com/CGP-NTOT-Registration> on or before May 7, 2024 (Tuesday). For reference, the Indicative Program of Activities is attached in Annex a.

Transportation and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations

For inquiries and concerns, contact **Rovin James F. Canja**, Project Development Officer IV, Officer-in-Charge, BLSS-LFD at blss.lfd@deped.gov.ph or telephone number 8637-9814.

Immediate and wide dissemination of this Memorandum is desired.

ALLAN G. FARNAZO
 Director IV

By the Authority of the Regional Director:

DEPARTMENT OF EDUCATION
 RECORDS SECTION
RELEASED

ROY T. ENRIQUEZ
 Chief Administrative Officer
 Officer-In-Charge

/essd.hua

By: _____
 Date: Apr. 10, 2024
 29317

APR 12 2024



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Department of Education

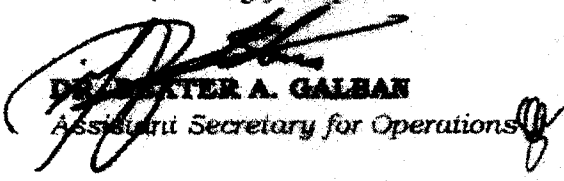
OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

MEMORANDUM

DM-OUOPS-2024-11-02604

TO : **Regional Directors**
Minister, Basic Higher, and Technical Education, BARMM
Regional and Division Youth Formation Coordinators
Schools Division Superintendents
All Others Concerned

FROM : 
ATTY. EVSEE A. ESCOBEDO
Undersecretary for Operations


DR. DEXTER A. GALBAN
Assistant Secretary for Operations

SUBJECT : **INVITATION TO ATTEND THE NATIONAL TRAINING OF TRAINERS ON CAREER GUIDANCE PROGRAM (CGP) AND CERTIFICATION OF CAREER ADVOCATES**

DATE : April 01, 2024

Designed to provide the requisite knowledge and skills to the Career Guidance Program (CGP) implementers to perform their tasks in the development of career-conscious K-12 graduates, the Department of Education (DepEd), through the Bureau of Learner Support Services Youth Formation Division (BLSS YFD), in cooperation with the Curricula and Teaching (CT) Strand, through the Bureau of Curriculum Development (BCD) and the National Educators Academy of the Philippines (NEAP), will conduct the **National Training of Trainers (NTOT) on Career Guidance Program and Certification of Career Advocates on June 10-14, 2024** in Dasmariñas, Cavite (*exact venue to be announced*).

As a professional development program, this endeavor intends to capacitate the national pool of trainers on the implementation of CGP. Specifically, it aims to:

1. familiarize themselves with the current situation of the CGP in the context of basic education program;
2. equip would-be career advocates with knowledge, skills, and competencies in helping learners understand themselves in the context of their environment;

BLSS-YFD-1011-03-063



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Doc. Ref. Code	CM-OUOPS	Rev	01
Effectivity	03.23.23	Page	1 of 7



3. discuss the salient provisions of RA 10533: Enhanced Basic Education Act of 2013 and RA11206: Secondary School Career and Counseling Act, as they relate to career guidance and advocacy, and the highlights of RA 9258: The Guidance and Counseling Act of 2004 as they provide the legal bases for the capacity enhancement of teachers to become career advocates;
4. possess the requisite knowledge and skills necessary for Career Advocates to take on their role in the development of the Career-Conscious K 12 Graduate;
5. adhere to the MATATAG Agenda of the current administration of Vice President and Secretary Sara Z. Duterte: Make the curriculum relevant to produce competent and job-ready, active, and responsible citizens; and Take good care of learners by promoting learner well-being, inclusive education, and a positive learning environment. It also addresses one of the 45 key initiatives under the MATATAG agenda: Engage with CHED, TESDA, and various industry partners to address the issue of skills mismatch; and
6. develop a comprehensive CGP Action Plan to be implemented in their respective schools.

In this regard, we would like to respectfully request **ten (10) Registered Guidance Counselors (RGCS)** from your respective regions to participate in this activity. To confirm attendance, the participants may register through this link: <https://tinyurl.com/CGP-NTOT-Registration> **on or before May 7, 2024, Tuesday**. For reference, the Indicative Program of Activities is attached in **Annex B**.

Moreover, all Regional Youth Formation Coordinators (RYFCs) are hereby directed to facilitate submission of the final list of participants, duly approved by Regional Directors on or before **May 8, 2024, Wednesday** at the blss.hd@dedep.gov.ph.

All travel and other related expenses incurred shall be charged to local funds, subject to the usual accounting and auditing rules and regulations.

For more information, questions, or concerns on the above-mentioned subject, kindly contact **Mr. Kevin James F. Canja**, of BSS-YFD through email at blss.hd@dedep.gov.ph.

For your favorable response and appropriate action.

blss-yfd/csm/102242024



Annex A

Indicative Program of Activities

**NATIONAL TRAINING OF TRAINERS ON CAREER GUIDANCE PROGRAM
AND CERTIFICATION OF CAREER ADVOCATES**

June 10-14, 2024 | Dasmariñas, Cavite

DAY 1 (Monday) June 10, 2024		
Inclusive Time	Mins	Program
ARRIVAL OF PARTICIPANTS		
8:00 am – 12:00 pm		Arrival and registration
12:00 pm – 1:00 pm	60 min	Lunch Break
1:00 pm – 2:00 pm	60 min	Opening Program National Anthem Ecumenical Prayer DepEd QPS Welcome Remarks / Message Introduction of Participants Photo Documentation
2:00 pm – 3:00 pm	60 min	Plenary 1: YFD CGP Introduction
3:00 pm – 3:15 pm	15 min	Health Break
3:15 pm – 4:30 pm	75 min	Plenary 2: Overview of Career Guidance Program
		Pre-test
4:30 pm – 5:00 pm	30 min	End of the day evaluation / Writing Activity / Reflection / other reminders

DAY 2 (Tuesday) June 11, 2024		
Inclusive Time	Mins	Program
8:00 am – 8:20 am	20 min	Management of Learning
8:20 am – 8:30 am	10 min	Pre-test
8:30 am – 10:00 am	90 min	MIS1: Guidance: Principles, Goals and other related concepts
10:00 am – 10:15 am	15 min	Health Break
10:15 am – 12:00 pm	90 min	MIS2: Guidance Service and Clientele
12:00 pm – 1:00 pm	60 min	Lunch Break
1:00 pm – 2:00 pm	60 min	MIS3: Career Education in the Context of Guidance (Continuation)
2:00 pm – 3:00 pm	60 min	MIS4A: The History of Career Guidance
3:00 pm – 3:15 pm	15 min	Health Break
3:15 pm – 4:30 pm	75 min	MIS4A: The History of Career Guidance (15mins)

		M1S4B: Theories for Career Choice and Development (60 mins)
4:30 pm – 4:45 pm	15 min	M1S4B: Theories for Career Choice and Development
4:45 pm – 5:00 pm	15 min	End of the day evaluation / Writing Activity / Reflection / other reminder

DAY 3 (Wednesday) June 12, 2024

Inclusive Time	Mins	Program
8:00 am – 8:20 am	20 min	Management of Learning
8:20 am – 8:30 am	10 min	Pre-test
8:30 am – 10:00 am	90 min	M2S5: Legal Bases of Career Guidance in the Philippines
10:00 am – 10:15 am	15 min	Health Break
10:15 am – 12:00 pm	90 min	M2S6: The Career Advocate
12:00 pm – 1:00 pm	60 min	Lunch Break
1:00 pm – 3:00 pm	120 min	M2S7: Linkage Development
3:00 pm – 3:15 pm	15 min	Health Break
3:15 pm – 4:30 pm	75 min	M3S8: M3S8: Developing the Career-Conscious K-12 Graduate through Instruction as the Delivery System
4:30 pm – 4:40 pm	10 min	Post test
4:40 pm – 5:00 pm	20 min	End of the day evaluation / Writing Activity / Reflection / other reminder

DAY 4 (Thursday) June 13, 2024

Inclusive Time	Mins	Program
8:00 am – 8:30 am	20 min	Management of Learning
8:20 am – 8:30 am	10 min	Pre-test
8:30 am – 10:00 am	90 min	M3S9: Guidance Service as Delivery System
10:00 am – 10:15 am	15 min	Health Break
10:15 am – 12:00 pm	90 min	M3S9: Guidance Service as Delivery System (continuation)
12:00 pm – 1:00 pm	60 min	Lunch Break
1:00 pm – 2:00 pm	60 min	M3S10: Co-curricular Activities as Delivery System
2:00 pm – 3:00 pm	60 min	M3S10: Co-curricular Activities as Delivery System
3:00 pm – 3:15 pm	15 min	Health Break
3:15 pm – 4:30 pm	75 min	M3S11: Guidelines for Work Immersion
4:30 pm – 4:40 pm	10 min	Post-test

4:40 pm – 5:00 pm	15 min	End of the day evaluation / clearing house / other reminders
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Day 8 (Friday) June 14, 2024		
Inclusive Time	Mins	Program
8:00 am – 8:30 am	30 min	Management of Learning
8:30 am – 10:00 am	90 min	Module 4: Facilitation Skills
10:00 am – 10:15 am	15 min	Health Break
10:15 am – 12:00 pm	90 min	Individual review session / Post Test
12:00 pm – 1:00 pm	60 min	Lunch Break
1:00 pm – 2:00 pm	60 min	Closing Ceremony
2:00 pm – 3:00 pm	150 min	End of the day evaluation / clearing house / other reminders / Closing Program
HOME SWEET HOME		

Annex B.

PARTICIPANTS

CGP Session Guide/Learning Resources Writers/Trainers			
NAME	DESIGNATION / POSITION	REGION & DIVISION	SCHOOL
Lorena Maria Castillo	Guidance Counselor	NCR Schools Division Office (SDO) of Quezon City	Lagro Senior High School
Darryl Correa	Guidance Counselor/ HTC		Quezon City Science High School
Marlon Lalaguna	Master Teacher	NCR Valenzuela City	General Tiburcio de Leon National High School
Princess P. Gonzales	Guidance Designate	Region III	Caraba Ntl. HS., Pampanga
Bernadette L. Lejarde	Guidance Coordinator	Region III SDO Pampanga	N/A
Mariz P. Borjoñoz-Pales	Guidance Counselor	Region IV-A SDO Lagana	Liliw National High School
Jun Victor F. Bactan	Principal II	Region VI SDO Iloilo	San Rafael National High School
Melanie O. Mandin	Senior Education Program Specialist	Region XI SDO Davao del Norte	N/A

CGP Core Team Trainees				
NO.	NAME	DESIGNATION / POSITION	REGION & DIVISION	SCHOOL
1	Sheridan S. Manamtan	Registered Guidance Counselor	Region I	N/A
2	Alleli Jill T. Barberan	Guidance Coordinator III	Region I, Dagupan City	
3	Rosalie E. Lingaling	Guidance Coordinator III	Region I, Laang City Division	Ilocos Norte National High School
4	Ma. Kathleen Maye Asuncion Haban	Guidance Counselor III	Region II SDO (Isabela)	Quezon National High School (NHS)
5	Maria Dolores Mendoza Jimaco	Guidance Counselor III	Region II SDO Quirino	Quirino Gen. High School (HS)
6	Ma. Alet M. Mablorang	Registered Guidance Counselor	Region II	N/A
7	Maria Nifia Marcelo Mariñas	Guidance Counselor II	Region III SDO Bulacan	Fortunato Halili Agricultural School
8	Anna Marie Ancheta Somera	Guidance Counselor III	Region III SDO San Jose City	San Jose City NHS
9	Alyssa Pearl V Miranda	Guidance Counselor III	Region III, Nueva Ecija	Nueva Ecija High School- JHS
10	Sheena Wella G. Arguelles	Guidance Coordinator III	Region IV-A, Batangas City	Batangas City Integrated High School
11	Mitos Amadel S. Villamor	Guidance Counselor III	Region IV A, Quezon	Infanta National High School
12	Ma. Vera A. Larinque	Guidance Counselor III	Region IV-A, Laguna	Balian Integrated National High School
13	Floyd A. Socrates	Registered Guidance Counselor	Region IV - B	N/A
14	Ma. Cecilia M. Guimera	Guidance Counselor II	Region IV-R, Calapan City	Bucayan National High School

15	Jo Anne N. Manjares	Guidance Counselor II	Region IV-B, Oriental Mindoro	Domingo Yu Chu National High School
16	Antonio Cesar Valencia	Registered Guidance Counselor	Region V	N/A
17	Ivy Demice Moya Abogado	Guidance Counselor I	Region V SDO Camarines Norte	Camarines Norte NHS
18	Ramonicki Genio Capistrano	Guidance Counselor II	Region V SDO Camarines Sur	Camaligan NHS
19	Mary Portiera H. Ancheta, RGC	Guidance Counselor II	Region V SDO Camarines Sur	Calabanga NHS
20	Rhodelyn P. Asido, RGC	Guidance Counselor II	Region V SDO Camarines Sur	San Jose Pili NHS
21	Melvin R. Silos, RGC	Guidance Counselor	Region V SDO Camarines Sur	Calabanga NHS
22	Abegail Dais Escario	T1/Registered Guidance Counselor	Region VI SDG Sagay City	Eusebio Lopez Mem. Integrated School
23	Marion S. Arcenas	GC I/ MT-II	Region VI	N/A
24	Mary Lou B. Saban	Registered Guidance Counselor	Region VI	N/A
25	Junides O. Aro	Guidance Counselor II	Region VII, Lapu-Lapu City	Babag National High School- SHS
26	Niña Erica U. Omayao	Guidance Counselor II	Region VII, Talisay	Cansojong National High School
27	Maribden C. Bartolome	Guidance Counselor III	Region VIII, Tacloban	Sagkahan National High School
28	Mary Jean A. Hidalgo	Guidance Counselor III	Region VIII, Tacloban	Levis National High School
29	Ryan M. Japon	Guidance Counselor III	Region IX, Zamboanga City	Zamboanga City High School- Main
30	Quirico M. Battiliran Jr	Guidance Counselor II	Region IX, Tacurong	
31	Joan B. Cañeda	Guidance Coordinator III	Region X, Iligan City	Iligan National High School
32	Beverly M. Daloyon	Guidance Coordinator III	Region X, Lanao Del Norte	
33	Urbano Quibor Jumamil Jr	Registered Guidance Counselor	Region XI SDO Davao Del Norte	Sta. Fe NHS
	Jovelle Kristin G. Dajao	Guidance Counselor II	Region XI, Misamis Occidental	Aloran Central School
34	Lucita Sunshine G. Belucos	Guidance Counselor II	Region XII, Kidapawan City	Samuel-Cruz National High School
35	Maria Cecilia B. Illnayhinay	Guidance Coordinator III	Region XII, idapawan City	Isulan Central School SPED Center
36	Maribel Salvadico	Guidance Counselor II	Caraga, Agusan Del Sur	Trento National High School
37	Crosby P. Dayawen	Guidance Counselor III	CAR, Mountain Province	Tadian School of Arts and Trades
38	Jocelyn DG. Antipala	Guidance Counselor II	NCR, Caloocan	N/A
39	Livia E. Tadeja	Guidance Counselor II	NCR, Caloocan	N/A