



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024- 268

To : Chief Education Supervisors (CID & SGOD)
Public Schools District Supervisors
Public and Private School Heads

Subject : INVITATION TO THE FREE TENNIS CLINIC FOR CHILDREN OF
DIGOS CITY

Date : May 2, 2024

Herewith is a letter from Mayor Josef F. Cagas, RN, JD, MPA inviting all the primary public and private schools to send at least five (5) children per school to participate in the Free Tennis Clinic for Children on May 3, 4, 5, and 10, 11, 12, 2024, 8:00 AM onwards at Digos City Tennis Club, Lapu-Lapu Street, Digos City.

Participation in all off-campus activities is voluntary, under no circumstances shall off-campus activities place undue financial burden on the learners and their families in adherence to the provision of DepEd Order No. 66, s. 2017 entitled "Implementing Guidelines on the Conduct Off-Campus Activities, under Section XV.

All students involved shall submit parent's consent prior to the activity and protocol on ensuring the safety of all involved, especially of the learners, is in place.

Other details of the activity are in the enclosure.

Immediate dissemination of this Memorandum is desired.

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
OIC- Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION
M-120191
DATE: MAY 03 2024 TIME: 2:36
BY: *[Signature]*

Enclosed: As stated.
SGOD/rom



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
Telephone Nos.: (082) 553-8375; (082) 553-8396



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

May 2, 2024

HON. JOSEF F. CAGAS, RN, JD, MPA
City Mayor
Digos City

Sir,

Good day!

This Office received your letter-invitation dated April 29, 2024 re: Inviting all the primary public and private schools to send at least five (5) children per school to participate in the Free Tennis Clinic for Children on May 3,4,5,and 10, 11,12, 2024, 8:00 AM onwards at Digos City Tennis Club, Lapu-Lapu Street, Digos City.

Please be informed that the Schools Division of Digos City is grounded on DepEd Order No. 66, s. 2017 entitled "Implementing Guidelines on the Conduct of Off-Campus Activities, specifically under Section XV, which states that:

"Participation in all off-campus activities is voluntary, under no circumstances shall off-campus activities place undue financial burden on the learners and their families."

Hence, as to the request students to participate, this will be approved provided that they shall adhere to the following:

- a. Students' participation in the said activity shall be voluntary.
- b. All students involved shall submit parent's consent prior to the said activity and protocol on ensuring the safety of all involved, especially of the learners, is in place.

Thank you very much.

Very truly yours,


MELANIE P. ESTACIO, PhD, CESO VI
OIC- Schools Division Superintendent





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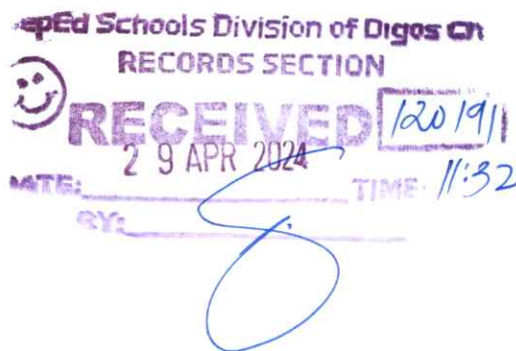
Republic of the Philippines
Province of Davao Del Sur
CITY OF DIGOS

OFFICE OF THE CITY MAYOR



April 29, 2024

DR. MELANIE P. ESTACIO, CESO VI
Schools Division Superintendent
Digos City Division



Dear **Dr. Estacio:**

Greetings of peace and solidarity!

The undersigned in partnership with First Lone District Representative Congressman Honorable Atty. John Tracy F. Cagas, and the Tennis on Wheels Philippines, initiated a Grassroots Program – Free Tennis Clinic for Children of Digos City. This aims to teach the basics of tennis sports to the children aged 8 years old and below and promotes sportsmanship and leadership skills to the young generation.

Anent hereof, we are hereby inviting all the primary public and private schools send at least five (5) children per school to participate in the Free Tennis Clinic for Children. We further encourage the parents to support this program for the personal development of their children.

The aforesaid Free Tennis Clinic for Children aged 8 years old and below will commence on May 3, 4, 5, and 10, 11, & 12, 2024, 8:00AM onwards at Digos City Tennis Club, Lapu-lapu Street, this City.

For any queries relative thereto, you may communicate with Mr. John Mark G. Flores at 0927-243-1259, Digos City Tennis Club Focal.

Hoping for your positive response to this invitation. Our collaboration for the success of this endeavor is a great help in attaining our shared objective of preparing our youth into young leaders and making Digos City a progressive city of choice, *to live, work, invest, do business and visit.*

Very truly yours,

JOSEF F. CAGAS, RN, JD, MPA
City Mayor

BY AUTHORITY OF THE CITY MAYOR:


ATTY. MARTY R. BASUNILO
CITY ADMINISTRATOR