



Republic of the Philippines
Department of Education
 DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024- 284

To : All SGOD Personnel

Subject : **SGOD PROGRAMS, ACTIVITIES, AND PROJECTS, (PAPs) 2024
 MID-YEAR PERFORMANCE REVIEW**

Date : May 6, 2024

The School Governance and Operations Division (SGOD) of the Schools Division of Digos City adheres to the importance of providing employees the opportunity to participate in performance and development conversations necessary for achieving a highly efficient organization.

In connection with the above, the SGOD shall conduct a Mid-Year Performance Review of all its programs, activities, and projects on June 17-19, 2024. The performance review aims to accomplish the following:

1. **Inventory** of program performance milestones during the first semester of 2024;
2. **Aligned** SGOD Key Result Areas (KRAs) with the OSDS OPCR in the context of the MATATAG Agenda;
3. **Disaster** Risk Reduction and Management (DRRM), Mental Health and Psychosocial Support System (MHPSS), and Adolescent Reproductive Health (ARH) activities for school year 2024-2025 aligned with the MATATAG Agenda;
4. **Strategies** to enhance the role of SGOD in the delivery of core and support programs during the opening of classes for school year 2024 to 2025.

Venue and other details to the activity shall be finalized later in a separate issuance. Travel, meals, and accommodation of participants shall be chargeable against Division MOOE and/or Program Support Funds, subject to the usual accounting rules and regulations.

For your guidance and compliance.

DepEd Schools Division of Digos City

RECORDS SECTION

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
 OIC - Schools Division Superintendent

Enclosed: As stated.
 SGOD/SBO/pjs

BY: *[Signature]*



Address: Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)
 Telephone Nos.: (082) 553-8375; (082) 553-8396

**SGOD PROGRAMS, ACTIVITIES, AND PROJECTS, (PAPs) 2024 MID-YEAR
PERFORMANCE REVIEW**

June 17-19, 2024

ACTIVITY MATRIX

DATE	ACTIVITY	PERSONS INVOLVED
DAY 1: June 17, 2024	Assembly at SDO Digos (5:00am – 5:30am)	All participants
	Travel to venue (New Years' Mountain Resort) 5:30am – 10:30am	
	Check-in and Billeting (10:30am – 11:30am)	
	Lunch (11:30am – 12:45pm)	
	Opening Program (1:00pm – 2:00pm)	
	Session 1: Presentation of accomplishments and outputs -AIP -2023 AAR -1 st Semester Performance Milestones (2:00pm-6:30pm)	-Facilitators -Program Holders
	Dinner (6:30pm – 7:30pm)	All Participants
	Free time (7:30pm – 10:00pm)	
DAY 2: June 18, 2024	Breakfast (6:00am – 7:30am)	All Participants
	Short Opening and Recap (8:00 – 9:30am)	-Facilitators
	Session 2: Program Orientation -DRRM -MHPSS -ARH (9:30am – 11:30am)	-Program Holders
	Lunch (11:30am – 12:45pm)	
	Session 3:	-Facilitators

	<p>Workshop on SGOD KRAs alignment with OSDS OPCR in the context of MATATAG Agenda (1:00pm – 3:30pm)</p>	-Program Holders
	<p>Session 4: Management Inputs -SDS -ASDS -SGOD Chief (4:00pm – 6:30pm)</p>	-SDS -ASDS -SGOD Chief
	Dinner (6:30pm – 7:30pm)	
	<p>Team Reflection/Performance and Development Conversations (7:30pm – 10:00pm)</p>	-Facilitators
<p>Day 3: June 19, 2024</p>	<p>Morning Praise/Calisthenics (5:30am – 6:30am)</p>	-HNU
	Breakfast (6:30am – 7:30am)	
	<p>Short Opening/Recap (8:00am – 8:30am)</p>	-Facilitators
	<p>Session 5: Ways forward and SY 2024-2025 Opening of Classes Preparation (8:30 – 11:30am)</p>	-Facilitators
	Lunch (11:30am – 12:45pm)	
	<p>Closing Program (1:00pm – 2:00pm)</p>	-Facilitators

	Travel Home (2:00pm - 5:30pm)	
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