



Republic of the Philippines
Department of Education
DIGOS CITY DIVISION

Office of the Schools Division Superintendent

OFFICE MEMORANDUM

OSDS-2024- 003

To : All School Heads
All Public Schools District Supervisors
All Administrative Officers II deployed in Schools
All Administrative Assistants III deployed in Schools
All Administrative Assistants II deployed in Schools
All concerned

Subject : **Corrigendum to Division Memoranda OSDS-2024-115 re: CY2024 Schedules of the Prudent Transfer of Cash Advances to School Heads (PT CASH) Day for School MOOE and Other Funds and OSDS-2024-118 re: Support Staff during Prudent Transfer of Cash Advances to School Heads (PT CASH) Day**

Date : May 7, 2024

In reference to OSDS-2024-115 re: CY2024 Schedules of the Prudent Transfer of Cash Advances to School Heads (PT CASH) Day for School MOOE and Other Funds, the field is hereby informed that the schedule for PT Cash Day will no longer be per cluster, however it will still be a two-day activity. The **first day** is intended for the verification of liquidation documents as to completeness and propriety while the **second day** is intended for compliance of noted deficiencies, submission to accounting section for recording and tagging in the School MOOE Web-based Monitoring System.

Further, OSDS-2024-118 re: Support Staff during Prudent Transfer of Cash Advances to School Heads (PT CASH) Day is hereby rectified. Attached is the list of Non-Teaching Personnel deployed in schools with their designated verifiers and mentors.

Anticipating your sustained commitment to this endeavor and looking forward to making this activity a continued success.

For information, guidance, compliance and wide dissemination.

Ed Schools Division of Digos City
RECORDS SECTION
RELEASED
24-0081
DATE: MAY 07 2024 TIME: 1:00pm
BY: [Signature]
MELANIE P. ESTACIO, PhD, CESO VI
OIC-Schools Division Superintendent



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ADMINISTRATIVE OFFICER II AND ADMINISTRATIVE ASSISTANTS VERIFIERS AND MENTORING ASSIGNMENTS

SCHOOL	DISTRICT	PRINCIPAL	ASSIGNED ADAS/AO II	CHECKER	MENTOR OF THE ASSIGNED ADAS/AO II to Schools
alabag Elementary School	Digos Occidental	Jacqueline Jaum	Sharon Gonzales	Maria Leonora Salazar	Danilo Ebol, Jr.
amñas Elementary School	Digos Occidental	Jerwin Granada	Danilo Ebol Jr	Jay-Ar Iglesias	
igos City Central Elementary School	Digos Occidental	Aldin Jr. J. Barsalote	Alnie Fe Ymalay	Marichu Beterbo	Danilo Ebol, Jr.
ulangon Elementary School	Digos Occidental	Elecel Adam	Maria Leonora Salazar	Aljun A. Loma	
ederico Alferez Elementary School	Digos Occidental	Angelito Villaganzalo	Maria Leonora Salazar	Juvy Cardines	
lahayahay Elementary School	Digos Occidental	Jonathan Almacin	Sharon Gonzales	Bonafe Cathrine Rabaya	Danilo Ebol, Jr.
edro Basalan Elementary School	Digos Occidental	Edsel Nacua	Helena Solon	Mary Sol Rosalita	Mary Sol Rosalita
anao Elementary School	Digos Occidental	Prince Alfred Marzon	Derick M. Rebusto	Rosefer Alcaide	Maria Leonora Salazar
uparan Elementary School	Digos Occidental	Antonia Jumawan	Danilo Ebol Jr	Sharon Gonzales	
lencio R. Alberca Elementary School	Digos Occidental	Jonathan Rellon	Ina Abigail Duran	Janice Baritua	
playa Elementary School	Digos Oriental	Juvy Salise	Danica Acedilla	Ma. Bernadette Pagayon	Bonafe Cathrine Rabaya
adiang Elementary School	Digos Oriental	Renato Calipayan	May Abeguil Enanoria	Ma. Bernadette Pagayon	
ogon Elementary School	Digos Oriental	Abdul Gapor De Guzman	Ma. Bernadette Pagayon	Danilo Ebol Jr	Bonafe Cathrine Rabaya
awis Elementary School	Digos Oriental	Allen Joseph Malahay	Qumran Loyola	Bonafe Cathrine Rabaya	Bonafe Cathrine Rabaya
on Mariano Marcos Elementary School	Digos Oriental	Mylene Samonte	Rosefer Alcaide	Janice Baritua	
edro S. Garcia Elementary School	Digos Oriental	Norwenda Hairil	Marichu Beterbo	Qumran Loyola	
aac Abalayan Elementary School	Digos Oriental	Rex Sayson	Bonafe Cathrine Rabaya	Qumran Loyola	
ibanban Elementary School	Digos Oriental	Rowelem Rosima	Narehina Barotoc	Karyl Evarretta	
amon Magsaysay CElementary School	Digos Oriental	Inda Nacua	Geraldine Ranara	Mary Sol Rosalita	Bonafe Cathrine Rabaya
rcafilor Maniapoo Elementary School	Digos South	Nedymar Andrade	Giselle Gonzales	Alnie Fe Ymalay	Maria Leonora Salazar
olorado Elementary School	Digos South	Melacres Campomayor	Juvy Cardines	Alnie Fe Ymalay	Danilo Ebol, Jr.
omingo Abawag ES	Digos South	Tita Heramiz	Karyl Evarretta	Ina Abigail Duran	Mary Sol Rosalita
ingag ES	Digos South	Joy Baulete	Juvy Cardines	Ina Abigail Duran	Danilo Ebol, Jr.
emedios N. Saplala Elementary School	Digos South	Merilyn Salboro	Helena Solon	Karyl Evarretta	Mary Sol Rosalita
asido B. Nonol, Sr. Elementary School	Digos South	Marife Bohol	Juvy Cardines	Eljane Casono	Danilo Ebol, Jr.
ipit Elementary School	Digos South	Joel Cartajena	Ma. Bernadette Pagayon	Marichu Beterbo	Bonafe Cathrine Rabaya

SCHOOL	DISTRICT	PRINCIPAL	ASSIGNED ADAS/AO II	CHECKER	MENTOR OF THE ASSIGNED ADAS/AO II to Schools
San Miguel Elementary School	Digos South	Mario Andates	Mary Sol Rosalita	Helena Solon	
Agumbuhay Elementary School	Digos South	Nelson Lucero	Mary Sol Rosalita	May Abeguil Enanoria	
Polandia Elementary School	Mt. Apo	Lloyd Cervantes	Aljun A. Loma	Jesrael Bengil	Janice Baritua
San Antonio Elementary School	Mt. Apo	Al Fernandez	Jay-Ar Iglesias	Jesrael Bengil	Janice Baritua
San Antonio Reusora CElementary School	Mt. Apo	Rebecca Lorelle Deiparine	Jesrael Bengil	May Abeguil Enanoria	Janice Baritua
San Antonio Elementary School	Mt. Apo	Cesar Gevera, Jr	Aljun A. Loma	Norbelith Gloria	
San Antonio Elementary School	Mt. Apo	Jay Paul Cabural	Janice Baritua	Norbelith Gloria	
San Antonio A. Isidro Elementary School	Mt. Apo	Dann Becamon	Jay-Ar Iglesias	Narehina Barotoc	Janice Baritua
San Antonio Central Elementary School	Mt. Apo	Eduardo Paller, Jr	Janice Baritua	Narehina Barotoc	
San Antonio Elementary School	Mt. Apo	Peter Paul Deiparine	Eijane Casono	Geraldine Ranara	Janice Baritua
San Antonio NHS	JHS/SHS	Noba Rubion	Paul Camingawan	Ramel Bacamante	
San Antonio NHS	JHS/SHS	Noba Rubion	Paul Camingawan	Ramel Bacamante	
San Antonio NHS	JHS/SHS	Eugene Sayson	Ramel Bacamante	Derick M. Rebusto	Mary Sol Rosalita
San Antonio NHS	JHS/SHS	Eugene Sayson	Ramel Bacamante	Derick M. Rebusto	Mary Sol Rosalita
San Antonio NHS	JHS/SHS	Rizza Villaluna	Bonafe Cathrine Rabaya	Giselle Gonzales	
San Antonio NHS	JHS/SHS	Juvic Sucayre	Manne James Ortiz	Paul Camingawan	Paul Camingawan
San Antonio NHS	JHS/SHS	Juvic Sucayre	Manne James Ortiz	Paul Camingawan	Paul Camingawan
San Antonio NHS	JHS/SHS	Marvin Padillo	Sharon Gonzales	Giselle Gonzales	Daniilo Ebol, Jr.
San Antonio NHS	JHS/SHS	Julius Castanares	Jay-Ar Iglesias	Danica Acedilla	Janice Baritua
San Antonio NHS	JHS/SHS	Julius Castanares	Jay-Ar Iglesias	Danica Acedilla	Janice Baritua
San Antonio NHS	JHS/SHS	King Devesfruto	Maria Leonora Salazar	Manne James Ortiz	
San Antonio NHS	JHS/SHS	King Devesfruto	Maria Leonora Salazar	Manne James Ortiz	
San Antonio NHS	JHS/SHS	Raquel Cedeño	Gumran Loyola	Geraldine Ranara	Bonafe Cathrine Rabaya
San Antonio NHS	JHS/SHS	Jave Endar		Daniilo Ebol Jr	
San Antonio NHS	JHS/SHS	Aimee Amor Porto	Norbelith Gloria	Roseter Alcaide	Mary Sol Rosalita