



Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

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**OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT**

**DIVISION MEMORANDUM**

**OSDS-2024-198**

To : **ATTY. CLARISSE JOY C. ARANAEZ-LLABAN**  
**FRANCIS JUDE D. ALCOMENDRAS**

Subject : **REVISED DESIGNATION OF DATA PROTECTION**  
**OFFICERS AND COMPLIANCE OFFICERS FOR PRIVACY**

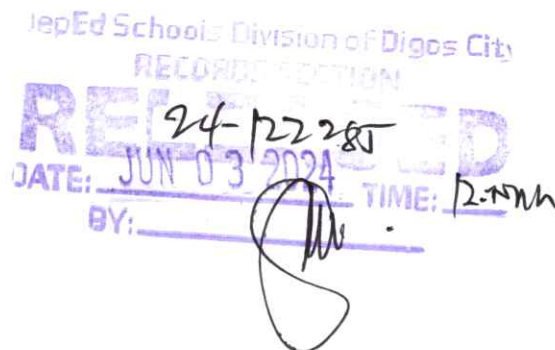
Date : May 30, 2024

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In relation to Regional Memorandum ASD-2023-032 dated February 22, 2023, this office informs the concerned DepEd personnel of their respective designation as Compliance Officer for Privacy (COP) and Alternate COP, to oversee the general implementation of Republic Act No. 10173 of the Data Privacy Act of 2012, its Implementing Rules and Regulations, and other relevant National Privacy Commission issuances, in this Department.

For your information.

  
**MELANIE B. ESTACIO, Ph.D., CESO VI**  
OIC-Schools Division Superintendent





Republic of the Philippines  
**Department of Education**  
DIGOS CITY DIVISION

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**ANNEX A**

**INFORMATION OF THE COMPLIANCE OFFICERS FOR PRIVACY FOR THE  
SCHOOLS DIVISION OFFICE OF DIGOS CITY**

<b>Name</b>	<b>Position</b>	<b>Designation</b>	<b>Email Address</b>
CLARISSE JOY C. ARNAEZ-LLABAN	Attorney III	Compliance Officer for Privacy (COP)	clarissejoy.llaban@deped. gov.ph
FRANCIS JUDE D. ALCOMENDRAS	Administrative Officer V	Alternate COP	Francisjude.alcomendras @deped.gov.ph

*Approved by:*

  
**MELANIE P. ESTACIO, Ph.D, CESO VI**  
Schools Division Superintendent



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Republic of the Philippines  
**Department of Education**  
DAVAO REGION

DepEd Schools Division of Digos City  
**LEGAL SECTION**  
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DATE: 02/27/23 TIME: 2:30 PM  
BY: *[Signature]*

Office of the Regional Director

**REGIONAL MEMORANDUM**  
ASD-2023-032

To : Assistant Regional Director  
Schools Division Superintendents / OIC - SDS  
Regional Chief of Functional Division - ASD

Subject: **REVISED DESIGNATION OF DATA PROTECTION OFFICERS AND COMPLIANCE OFFICERS FOR PRIVACY**

Date : February 22, 2023

Herewith is the Office Order OO-OSEC-2023-038 dated February 20, 2023, from the Office of the Secretary, Department of Education, informing all the concerned DepEd personnel of the designation of Atty. Christopher Lawrence S. Arnuco, ESQ, Assistant Secretary of DepEd, as the Data Protection Officer (DPO) and Atty. Resty C. Oasis, Director IV, as the Alternate DPO, to oversee the general implementation of Republic Act No. 10173 of the Data Privacy Act of 2012, its Implementing Rules and Regulations, and other relevant National Privacy Commission issuances, in this Department.

In order to assist the DPO and Alternate DPO in the exercise of their duties and functions, there shall be designation in this Office and the Schools Division Offices for the Compliance Officer for Privacy (COP), to wit:

Level of Governance	Position	Designation
Regional Office	Chief Administrative Officer, ASD	Compliance Officer for Privacy (COP)
	Attorney IV	Alternate COP
Division Office	Attorney III	Compliance Officer for Privacy (COP)
	Administrative Officer V, Administrative Section	Alternate COP

Further, the Schools Division Superintendents shall furnish this Office with the names and other information of their COPs, using the attached template, on or before March 02, 2023 at the email address [personnel.region11@depcd.gov.ph](mailto:personnel.region11@depcd.gov.ph).

For information and strict compliance:

DEPARTMENT OF EDUCATION  
RECORDS SECTION  
**RELEASED**

*[Signature]*  
**ALLAN G. FARRAZO**  
Director IV

Enclosed: As stated. Dates: *16/00* Times: *7/0*





Republic of the Philippines  
**Department of Education**

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OFFICE ORDER  
OO-OSEC-2023-038

**REVISED DESIGNATION OF DATA PROTECTION OFFICERS  
AND COMPLIANCE OFFICERS FOR PRIVACY**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
All Others Concerned

1. In view of the recent appointments signed by the President of the Republic of the Philippines dated January 11, 2023, and the issuance of DepEd Memorandum No. 006, s. 2023, titled **Assignment of Newly-Appointed Directors in the Department of Education** on January 27, 2023, this Office deems it appropriate to amend and update Office Order No. OO-OSEC-2022-063, dated September 20, 2022, titled **Designation of Data Protection Officers and Compliance Officers for Privacy**.

2. In the exigencies of the service, and pursuant to the provisions of existing laws, **Atty. Christopher Lawrence S. Arnuco ESQ.**, Assistant Secretary, and **Atty. Resty C. Osias**, Director IV, is designated as the Data Protection Officer (DPO) and Alternate DPO, respectively, to oversee the general implementation of Republic Act No. 10173 or the **Data Privacy Act of 2012**, its Implementing Rules and Regulations, and other relevant National Privacy Commission issuances, in the Department.

3. In the exercise of their duties and functions as DPO and Alternate DPO, the Legal Service shall give its full assistance to the foregoing officials.

4. There shall likewise be **Compliance Officer/s for Privacy (COP)** designated in each of the **regional offices (ROs)** and **schools division offices (SDOs)**. For the ROs, the Chief Administrative Officer, Administrative Division, shall perform the functions of the COP, with the Attorney IV as alternate COP. For SDOs, the Attorney III shall be the COP, with the Division Administrative Officer as the alternate COP. The ROs and SDOs shall furnish the DPO and Alternate DPO with the names and designations of their COPs.

5. The above functions shall be in addition to the existing duties and

6. All DepEd personnel concerned shall give full support and cooperation to the foregoing personnel in the exercise of their duties and functions.

7. The provisions of DepEd Office Order No. OO-OSEC-2022-063 and all other DepEd issuances which are inconsistent with this Order are repealed, modified, or amended accordingly.

8. Immediate dissemination of and strict compliance with this Order is directed.

By Authority of the Secretary:



Tratado ng Kalayaan  
Sa mga Pilipinas



OO-OSEC-2022-063

*Gloria J. Masil-Mercado*  
**GLORIA J. MASIL-MERCADO**  
Undersecretary



Republic of the Philippines  
**Department of Education**

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**Annex A**

**INFORMATION OF THE COMPLIANCE OFFICERS FOR PRIVACY FOR THE  
SCHOOLS DIVISION OFFICE OF \_\_\_\_\_**

<i>Name</i>	<i>Position</i>	<i>Designation</i>	<i>Email Address</i>
1.			
2.			

Prepared by:

Name of Administrative Officer

Position

Date Prepared: \_\_\_\_\_

Approved by:

Name of Head of Office

Position