



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024-nyk

To : Assistant Schools Division Superintendent
Chief Education Supervisors
Public Schools District Supervisors
Education Program Supervisors
Section and Unit Heads
Elementary and Secondary School Heads
Schools Division Office Personnel
Schools Non-Teaching Personnel

Subject : **PARTICIPATION IN THE COMMEMORATION OF THE 126TH ANNIVERSARY OF THE PHILIPPINE INDEPENDENCE DAY**

Date : June 10, 2024

This is in reference to the basic communication from Hon. Josef F. Cagas, City Mayor of Digos, inviting the personnel of DepEd Digos City to participate in the Wreath Laying Ceremony on **June 12, 2024, 7:00 o'clock in the morning** at the **Rizal Park, Rizal Avenue, Digos City** in commemoration of the 126th Philippine Independence Day.

Anent thereto, all non-teaching personnel of the Division of Digos City are enjoined to attend and participate in the said ceremony. Compensatory Overtime Credit pursuant to DepEd and CSC rules and regulations shall be given to non-teaching personnel who will attend the ceremony. They have to properly log their attendance per school/office and submit the attendance sheet to Human Resource Management office for recording.

Immediate dissemination of this Memorandum is desired.

MELANIE F. ESTACIO, PhD, CESO VI
OIC-Schools Division Superintendent

DepEd Schools Division of Digos City
RECORDS SECTION

RECEIVED
DATE: JUN 10 2024 TIME: 10:04 pm
BY:

Enclosed: As stated.
SGOD/jsa



Address: Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
Telephone No: (082)553-8396 | (082)553-8376 | (082)553-9170
| (082)553-8375



Republic of the Philippines
Department of Education
Region XI
SCHOOLS DIVISION OF DIGOS CITY
OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

June 10, 2024

HON. JOSEF F. CAGAS, RN, JD, MPA
City Mayor
Digos City
Jose Abad Santos Street
Barangay Zone III, Digos City

Mayor Cagas:

Greetings of Peace!

This has reference to your letter dated June 3, 2024, which this office received on June 7, 2024 inviting the OIC – Schools Division Superintendent and the personnel of DepEd Digos City Division to attend the Wreath Laying Ceremony on June 12, 2024, 7:00 o'clock in the morning, at Rizal Park Avenue, Digos City in commemoration of the 126th Anniversary of the Philippine Independence Day.

This Office positively responds to the said invitation. We will issue a memorandum in relation to the attendance of the non-teaching personnel of the Schools Division Office of Digos City in the said celebration.

Very truly yours,


MELANIE P. ESTACIO, PhD, CESO VI
OIC-Schools Division Superintendent





Republic of the Philippines
Province of Davao Del Sur
CITY OF DIGOS

BY:

RECEIVED 122680
JUN 07 2024
1:58 P



OFFICE OF THE CITY MAYOR

June 3, 2024

MELANIE PLEÑOS ESTACIO, PhD

Officer in Charge

Schools Division Superintendent

Digos City, Davao del Sur

Dear Ma'am,

Warm Greetings!

In commemoration of the 126th Anniversary of the Philippine Independence Day, the City Government of Digos will be conducting a Wreath laying Ceremony on June 12, 2024, 7:00 o'clock in the morning, at the Rizal Park, Rizal Avenue, Digos City.

Anent to this, we would like to humbly invite you and the personnel of DepEd Digos City Division to attend and participate on this momentous event.

Thank you and your valuable presence will be greatly appreciated.

Respectfully yours,

JOSEF F. CAGAS, RN, JD, MPA
City Mayor

BY AUTHORITY OF THE CITY MA

ATTY. MARTY R. BASURTO