



Republic of the Philippines
Department of Education
 Region XI
SCHOOLS DIVISION OF DIGOS CITY

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

DIVISION MEMORANDUM
 SGOD-2024- 359

To: : Assistant Schools Division Superintendent
 Division Chiefs
 Public Schools District Supervisors-Secondary
 Concerned Public School Head

Attention: Maricel A. Manceras- Master Teacher I-DiCNHS

Subject : **THREE-YEAR TRAINING PROGRAM FOR JUNIOR HIGH SCHOOL SCIENCE TEACHERS**

Date : June 13, 2024

This is in reference to the Confirmation Letter received by this Office from Louie Boy G. De Real, Executive Director of the Security Bank Foundation, Incorporated, re: Training for JHS Science Teachers Under the Mentoring Future Leaders for Nation-Building Program.

This is to inform that 1 teacher in this Division was selected to participate in the said program which will begin with an in-person training on July 22-26, 2024 at De LaSalle University-Dasmariñas City, Cavite with dates inclusive of travel to and from Dasmariñas City.

Name	Position	School
Maricel A. Manceras	Master Teacher I	Digos City NHS

The program focuses on 21st Century Skills, Developing Model lessons, Creating and Administering Effective Student Assessments, and Engaging Stakeholders.

The SBFI will shoulder the teacher's transportation, meals and hotel accommodation costs for the covered dates.

For the information and compliance with by the concerned.

For and in the absence of the Schools Division Superintendent:

DepEd Schools Division of Digos City
 RECORDS SECTION

RELEASED
 24-123101

DATE: JUN 18 2024 TIME: 6:05am

Enclosed: As stated
 SGOD/rbd

MARIA GENEVIEVE T. FRANCISQUETE
 Assistant School Division Superintendent
 Officer-In-Charge



Roxas Street cor. Lopez Jaena Street, Zone II, Digos City 8002
 (082) 553-8396 | (082) 553-8376 | (082) 553-9170 | (082) 553-8375
 (082) 553-8396 | (082) 553-8376
www.depeddigoscity.org | digos.city@deped.gov.ph

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Second section of handwritten text, appearing as a list or series of notes.

Third section of handwritten text, continuing the notes or list.

Fourth section of handwritten text, possibly a conclusion or summary.

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SECURITY BANK FOUNDATION, INC.

June 11, 2024

DR. MELANIE P. ESTACIO
Schools Division Superintendent
Division of Digos City
Department of Education

Dear Dr. Estacio,

Greetings!

On May 20, 2024, Security Bank Foundation, Inc. and De La Sa Salle Philippines admitted 30 teachers to the **Three-Year Training Program for Junior High School Science Teachers** under our Mentoring Future Leaders for Nation-Building Program.

The Program focuses on 21st Century Skills, Developing Model Lessons, Creating and Administering Effective Student Assessments, and Engaging Stakeholders.

We are pleased to inform you that **1 teacher from your Division** was selected to participate in the said program which will begin with an in-person training on July 22-26, 2024 at De La Salle University - Dasmariñas City, Cavite with dates inclusive of travel to and from Dasmariñas City.

In line with this, we would like to seek your **approval of the related travel orders to allow the teacher to participate in the in-person training**. Security Bank Foundation, Inc. will shoulder the teacher's transportation, meals and accommodation costs for the covered dates. Please refer to the key details of selected participant:

SCHOOL NAME	NAME	RANK
DIGOS CITY NATIONAL HIGH SCHOOL	MRS. MARICEL A. MANCERAS	Master Teacher I

For questions and concerns, please feel free to reach out to Mr. Karlo Marko D. Valladores, Training Program Officer at kvalladores@securitybank.com.ph or 0999 889 9309.

Sincerely,


LOUIE BOY G. DE REAL
Executive Director
Security Bank Foundation, Inc., Inc.

The first part of the document discusses the importance of maintaining accurate records. It highlights the need for regular updates and the role of technology in streamlining data collection. The text emphasizes that consistent record-keeping is essential for identifying trends and making informed decisions.

In the second section, the author explores various methods for data analysis. It compares traditional manual techniques with modern software solutions, noting the advantages of automation in handling large datasets. The discussion includes the importance of data validation and the use of statistical tools to interpret complex information.

The final part of the document focuses on the practical application of these findings. It provides recommendations for implementing effective record-keeping systems and offers insights into how data analysis can be used to optimize operations. The author concludes by stressing the value of data as a strategic asset in today's competitive environment.

CONCLUSION

In summary, the document has outlined the critical role of data management in organizational success. By adopting robust record-keeping practices and leveraging advanced analytical tools, businesses can gain valuable insights and drive growth. The author encourages stakeholders to embrace data-driven decision-making as a key to long-term sustainability.

