



Republic of the Philippines
Department of Education

DIGOS CITY DIVISION

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

SGOD-2024-363

To : Sollie B. Oliver, Chief, ES-SGOD
Beverly S. Daugdaug, Chief, ES-CID
Marjun B. Reboquillo, SEPS
Cherrie Anne B. Bohol, EPS (SGOD)
Dr. Lyra O. Pelarte, MD III
Mary Joy B. Fortun, PSDS
Ida I. Juezan, PSDS
Eleser D. Mateo, PSDS
Leilani T. Señeres, EPS
Zandria M. Sy, EPS
Atty. Rodel L. Pagayon, EPS
Ruben Evarretta, PDO II

Subject : FINALIZATION AND PRESENTATION OF THE OPERATIONS MANUAL OF DIGOS CITY DIVISION ON LEARNING CONTINUITY IN TIMES OF NATURAL DISASTERS AND OTHER CALAMITIES TO THE TOP MANAGEMENT

Date : June 19, 2024

In reference to the attached Division Memorandum CID-2024-142, re: "Creation of Team for the Formulation of Manual on School Operation and Continuous Curriculum Implementation in Case of Disasters", this Office directs the personnel mentioned above to participate in the said activity on June 28, 2024, 8:00 AM – 5:00 PM at Digos City Division- Conference Room.

The development of the Operations Manual aimed at specifying operational guidelines that schools need to observe in cases of disasters ensuring that learning will continue to take place effectively.

For information, guidance, and compliance.

Melanie P. Estacio
MELANIE P. ESTACIO, PHD, CESO VI
OIC- Schools Division Superintendent

Schools Division of Digos City
RECORDS SECTION

RELEASED
24-123193
DATE: JUN 19 2024 TIME: 4:07 PM
BY: *[Signature]*

Enclosed: As stated.
SGOD/PR/mbr



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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DIGOS CITY

Office of the Schools Division Superintendent

DIVISION MEMORANDUM

CID-2024- 142

To : CID and SGOD Chiefs
Concerned Division Office Personnel

ATTENTION: Marjun Rebosquillo, SEPS
Cherrie Anne B. Bohol, EPS (SGOD)
Dr. Lyra O. Pelarte, MD III
Mary Joy B. Fortun, PSDS
Neil D. Bongcayao, PSDS
Eleser D. Mateo, PSDS
Leilanie T. Señires, EPS
Zandria M. Sy, EPS
Rodel L. Pagayon, EPS

Subject : CREATION OF TEAM FOR THE FORMULATION OF MANUAL ON SCHOOL OPERATION AND CONTINUOUS CURRICULUM IMPLEMENTATION IN CASE OF DISASTERS

Date : April 24, 2024

In reference to DepEd Order No. 37, s. 2022, re: Guidelines on Cancellation or Suspension of Classes and Work in Schools in the Event of Natural Disasters, Power Outages/Power Interruptions, and Other Calamities”, this Office creates the Committee on the Formulation of Manual on School Operation and Continuous Curriculum Implementation In Case of Disasters, with the following Division personnel as its composition:

- | | |
|--------------------------------------|-----------------------------|
| 1. Marjun Rebosquillo, SEPS | 6. Eleser D. Mateo, PSDS |
| 2. Cherrie Anne B. Bohol, EPS (SGOD) | 7. Leilanie T. Señires, EPS |
| 3. Dr. Lyra O. Pelarte, MD III | 8. Zandria M. Sy, EPS |
| 4. Mary Joy B. Fortun, PSDS | 9. Rodel L. Pagayon, EPS |
| 5. Ida I. Juezan, PSDS | |

The creation of the above-mentioned Manual is aimed at specifying operational guidelines that schools need to observe in cases of disasters ensuring that learning will continue to take place effectively.

The Team composition is expected to assign among themselves the necessary roles with corresponding tasks as identified by the Team in the completion of the Manual.

For guidance purposes, the Team is expected to meet the undersigned tomorrow, Thursday, at 8:30 in the morning.

For information, guidance and compliance.

Office of the Schools Division Superintendent of Digos City

Melanie P. Estacio
MELANIE P. ESTACIO, PhD, CESO VI
Schools Division Superintendent

24-119978

