



Republic of the Philippines  
**Department of Education**  
 DIGOS CITY DIVISION

**Office of the Schools Division Superintendent**

**DIVISION MEMORANDUM**

SGOD-2024-47

To : Public Schools District Supervisors  
 Division Health and Nutrition Unit  
 Elementary and Secondary Schools Administrators  
 Secondary Nurse  
 All Others Concerned

Subject : **CONDUCT OF SCHOOL CANTEEN OPERATION AND FOOD SAFETY ORIENTATION FOR ALL CONCESSIONAIRES AND CONSIGNORS**

Date : July 18, 2024

The City Schools Division of Digos shall conduct a School Canteen Operations and Food Safety Orientation for all Canteen Concessionaires and Consignors on July 23, 2024 at Ramon Magsaysay CES covered court. For this purpose, the field is hereby informed of the above-mentioned activity to address the different concerns in terms of school canteen operations and its guidelines taking utmost importance on food safety practices.

The following are to be discussed:

- Reiteration of DepEd Order No. 8, s. 2004 re Revised Implementing Guidelines on the Operation and Management of School Canteens in Public Elementary and Secondary Schools and DepEd Order No. 13, s 2017 re Policy and Guidelines on Healthy Choices of Food and Beverages in Schools and Offices
- Policies pertaining to Food Safety Standards in Schools and Canteen Management
- Food Borne Diseases and Food Poisoning
- Requirements for all canteen concessionaires and consignors before operating in the school canteen.

The participants are *all school canteen concessionaires and consignors*.

PROGRAM		
TIME	TOPICS	Responsible Person
12:30 noon – 1:00 pm	Registration	TWG
1:00 pm– 1:30 pm	Preliminaries	Millicent Durano, RN
	Acknowledgement of Participants –	Hazel Marie L. Escabillas, RN
	Opening Remarks -	Sollie B. Oliver, JD, MATE – SGOD Chief
	Message -	Melanie P. Estacio, PhD, CESO VI – SDS



**Address:** Roxas cor. Lopez Jaena Street, Zone II, Digos City (8002)  
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1:30 pm – 3:00 pm	- Reiteration of DO No. 8 s. 2004 -Reiteration of DO 17, s. 2017 -Food Safety Practices	Hazel Marie L. Escabillas, RN – School Canteen and Food Safety Focal
3:30 pm – 4:30 pm	Foodborne Illnesses and Food Poisoning	Joel B. Gomito, RN – School Canteen Focal – Alternate
4:30 pm – 5:00 pm	Closing Program Closing Message  Distribution of Certificates of Appearance and Participation  Closing Prayer	Dr. Lyra O. Pilarte, MD

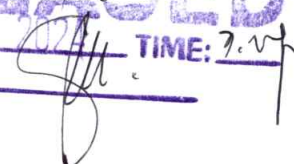
All District Nurses and School Heads shall facilitate in gathering and contacting their possible concessionaires and consignors.

Further, attendance is a MUST. A Certificate of Appearance/ Participation to this effect, is one of the requirements of all concessionaires and consignors before operating inside the school canteen.

For information and compliance.

  
**MELANIE P. ESTACIO, PhD, CESO VI**  
OIC - Schools Division Superintendent

  
7/18/24

DepEd Schools Division of Digos City  
RECORDS SECTION  
**RELEASED**  
DATE: JUL 24 2024 TIME: 3:00 PM  
BY: 

Enclosed: As stated.

OSDS/HNU/HMLE

References: DO No. 8, s. 2007, DO No. 13, s. 2016,  
Food Safety Policies and Guidelines,  
Food Safety Policy No. 5



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